




PVKN.Govt.College(A), Chittoor
Chittoor (Dt)., Andhrapradesh, 517002

Procedures & Policies

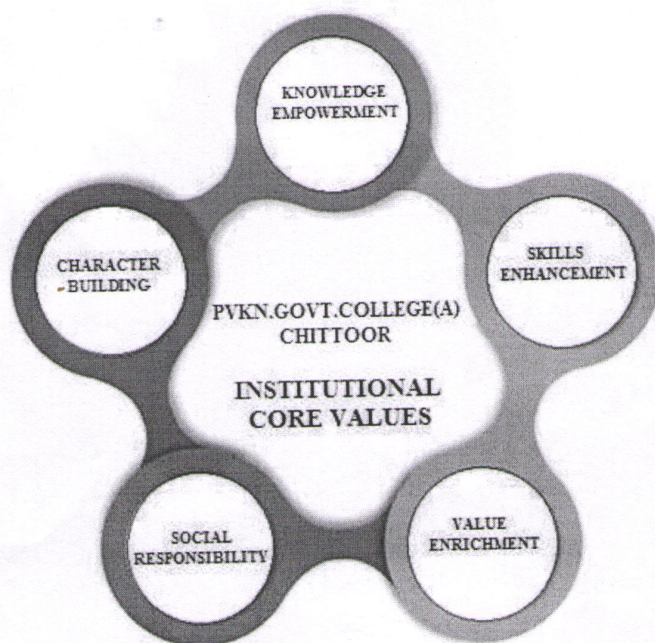
**For Maintaining and Utilizing
Physical, Academic and Support Facilities**

2019-20


Principal
PVKN. Govt. College (A)
Chittoor - 517002 (A.P.)



PVKN.Govt.College(A), Chittoor
Chittoor (Dt), AP, 517002



Vidhyaya Amrutham Asnuthe

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Chittoor (Dt)., Andhrapradesh, 517002

Procedures and Policies
For Maintaining and Utilizing Physical, Academic and Support Facilities

1. Physical Facilities:



- ❖ Physical Facilities in the College include College main building, Auditorium, Open Auditorium, Botanical Garden, Play ground, Women Hostel, Roads within the campus.
- ❖ Govt has prescribed rules, regulations for maintenance /Augmentation of infrastructure on need basis.
- ❖ At the beginning of the Academic Year the induction programme is being organised to the fresher's to bring out awareness on Physical Support Services, utilization, Library working hours in public holidays.
- ❖ 10 outsourcing office subordinates are appointed to maintain the physical facilities of the College.


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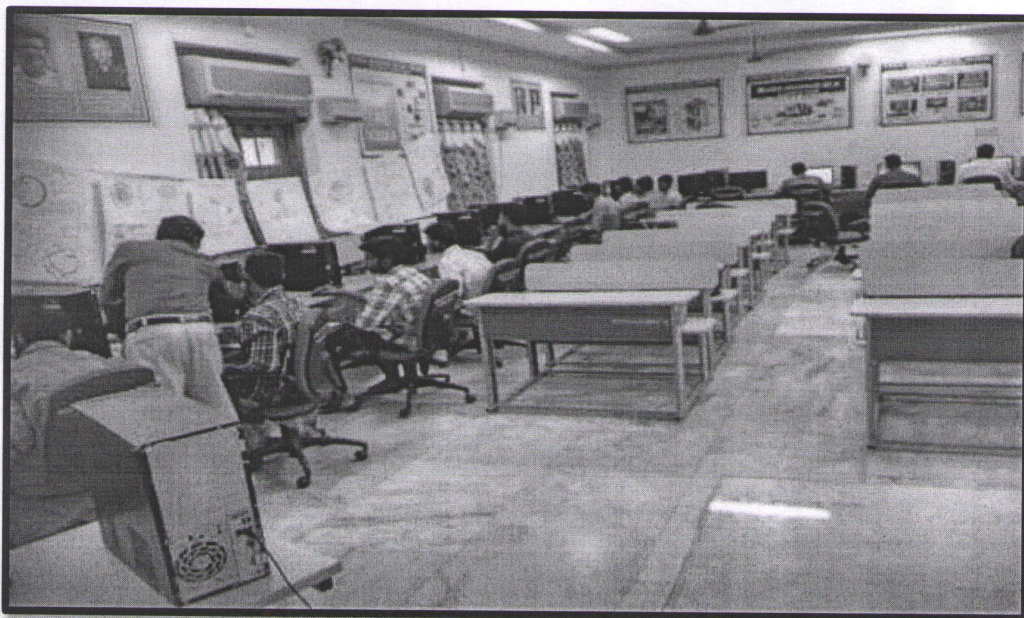
3. Support Facilities:



- ❖ Support Facilities of the College include Library, Men Gym, Women Gym, Yoga Hall, Sports complex. Annual budget is allocated for maintenance.
- ❖ Weekly and replenish valuable are insured, security services are engaged in two shifts.
- ❖ Full time gardener is appointed to look after the Botanical / medicinal and beautification of the campus
- ❖ 10 outsourcing office subordinates are engaged for daily maintance/ providing access to the students and faculty.
- ❖ Fire safety equipment is installed for protection in case of emergencies
- ❖ CC Cameras were installed in the premises for durations of thefts.
- ❖ Prizes are given to the students for being i.e., best reader in library, I.T equipment presentation e- content through I.T equipment.
- ❖ Separate timings are prescribed for better utilization of Library Sports complex 9.00AM to 10.00AM in the morning, 4.00Pm to 6.00Pm in the afternoon . Extended working hours of library during holidays from 8.00A.m to 1.00Pm


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2. Academic Facilities:



- ❖ The Academic facilities include class rooms, laboratories, Virtual class rooms, Digital classrooms, e-class rooms.
- ❖ Ward in-charges convey the information to their wards about the daily schedule on utilization of Labs and ICT infrastructure.
- ❖ Log Books are maintaining, the rate of usage is monitored by the IQAC.
- ❖ In case of any changes in the common schedule, the In- charge of the department supervise and instructs the students and the staff as per the day schedule.
- ❖ Assigned the responsibility to the students and respective committees for optimum utilization/ protection of the physical / IT/ Sports infrastructure.
- ❖ Maintenance committee is formed to monitor the records, status of its effective use
- ❖ The information is displayed in digital board at common place/website scrolling.

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