MINUTES OF INTERNAL QUALITY AND ASSURANCE CELL [IQAC] MEETING – IV – 12-06-2020

The IV IQAC Meeting which was supposed to conduct on 26-03-2020 was postponed due to Covid-19. This IV IQAC meeting is conducted through Online Cisco webex platform. It began with welcome address by Dr.T.Malathi Gabriel, IQAC Coordinator followed by brief report by Dr.S.V.Ramesh Kumar, Academic Coordinator on Covid-19 Pandemic Challenges and Online Classes/Meetings. Dr.G.Ananda Reddy, Principal and IQAC Chairman gave presidential address by presenting a brief report about the efforts of the institution for maintaining and adopting core values, key indicators, strategic plans and policies for the quality enhancement and quality sustenance. The following agenda are discussed, reviewed and resolved for the quality initiatives by the IQAC.

AGENDA

1. Review on IV quarter(2019 Dec to April) IQAC Activities
2. Review on Revised Accreditation Framework (RAF)
3. Submission of AQAR 2019-20
4. Action Plan for IQAC Activities 2020-21
5. Preparation of Policy Documents
6. Updation of Website for Accreditation Process
7. Orientation and Retraining of Teachers
8. Capacity Building Workshops/ Seminars/ Trainings to Teaching and Non-Teaching Faculty on ICT/Digitial initiatives
9. Extension Activities in tune with NAAC/UGC/NIRF Guidelines
10. Covid-19 Challenges and Opportunities
11. Suggestions by External IQAC Members
12. Any other Suggestions with the permission of the Chair

Resolutions:

1. Prof.J.Karthikeyan, Dept of English, VIT, Vellore spoke on 'Digital initiatives for Teaching and Learning Process'. He discussed the features available in online platform and documentation of records in the form of digitalization followed by strategies to track the attendance of the students in online. He advised to start **PVKN Youtube Channel** and to display video lectures by the concerned subject lecturers as per semester & Groupwise in the college website. Further he also gave detailed explanation about the Apps for effective presentation of e-content.
   a) Vimeo App for video Transcription
   b) Spriker App for Audio (shares link)
   c) Chrome Speak for Text to Speech

2. Dr.A.Madhusudhan Rao, Reader in Botany, Jawahar Bharathi Degree College, Kavali suggested some quality initiatives for adopting best practices and Research Activities:
   a) To conduct online classes & telecast it in local channels which will enable the students of in & around Chittoor to view it. It will be the unique best practice of the institution.

b) To conduct self-sustained immunity programmes to students in this Covid-19 Pandemic.

c) To conduct a case study by students on 'Register of less covid-19 cases in Chittoor when compared to other state –Chennai is witnessing more cases.

d) To conduct research on Local Medicines, immunity systems, traditional procedures for maintaining healthy life style

e) To conduct survey in different online platforms.

f) To include research oriented activities in the curriculum by establishing MOU/Linkage/Collaboration with industries

g) To implement 'Earn While you Learn' Scheme

3. The conveners of the seven Criteria's presented III Quarter Activities and Proposed plan of Action for the first quarter of 2020-21. They were reviewed and changes were made as per the recommendations of the IQAC