

# Minutes of the IQAC

## Meeting – 1

### I MEETING AGENDA (09-06-2018)

1. Previous meeting minutes – Action Taken – Outcome
2. Core-Values – Curricular Aspects Key Indicators, Quality Indicators – Choice Based Credit System – Board of Studies Members - Certificate Courses, Diploma Courses, Industry Academy Interaction – Feedback system
3. Teaching, Learning and Evaluation – Student Enrollment – Student Diversity – Teacher Profile and Quality – Evaluation process and reforms – Learning outcomes - Result Analysis – ICT Based Teaching, E-module
4. Research Innovations and Extension – Resource mobilization – Research projects – Eco-system – Research publications- Collaborations
5. Infrastructure and Learning Resources – Digitalization of Library – Physical facilities – ICT facility – Maintenance
6. Student Support Progression – - Student participation and activities - Placement, trainings, drives
7. Governance, Leadership and Management – Institutional vision and leadership – faculty empowerment strategies – IQAC - Website updation – e-office – e-pragathi
8. Institutional values and Best Practices – Community involvement programmes – Environmental Consciousness – Waste management – Rain Water harvesting – Eco friendly activities – Differently abled friendliness measures – HVPE – Institutional Distinctiveness
9. Any other information

  
Principal  
P.V.K.N. Govt. College  
Chittoor - 517 002 (A.P.)

## Minutes of (IQAC) Meeting-I on 9<sup>th</sup> June, 2018.

The Internal Quality Assurance Cell (IQAC) of P.V.K.N. Govt. College, Chittoor met in IQAC Chamber on 09-06-2018 at 10.00 am to conduct the first meeting for the academic year 2018-19. The members of IQAC discussed certain activities to be taken up in 2018-19 for comprehensive development of the college and passed resolutions.

### Members Present:

1. Dr. G. Ananda Reddy, Principal, Chair Person
2. Dr. A. Madhusudhana Rao, Reader in Botany & IQAC Coordinator, Jawahar Bharathi Degree College, Kavali : Educationist
3. Prof. W. Rajendra, Former V.C.S.V.U., Tirupathi: ½ Nominee from Society / Alumni
4. Sri K. Sivamohan Reddy, M.D. Naturo fruit & food Pvt. Ltd. Chittoor : Employee
5. Dr. K.C. Sathya Latha , IQAC Coordinator
6. Dr. B. Annapurna Sarada , Academic Coordinator
7. Smt. R. Krishna Veni, Physical Director.
8. Sri B. Purushotham, Examination and Planning Development
9. Dr. K. Ushasri, Students' Welfare, Additional Coordinator
10. Dr. C. Meera Saheb, Estate Manager
11. Dr. Malathi Gabriel, Lecturer in English
12. Dr. S. Selvam, Planning and Development
13. Dr. V. Munaiah, Lecturer in Statistics
14. Sri P. Ravi, Lecturer in Library Sciences.
15. Dr. V. Masulamani, Lecturer in Commerce.
16. Dr. L. Md. Bhakshu, Planning and Development
17. Dr. K. Rajani, Lecturer in English
18. Dr. Shaik Benazeer, Lecturer in Hindi
19. Dr. P. Sujana, Academic Task

### The Minutes of the meeting:

#### Agenda – 1: Previous meeting's minutes – Action Taken – Outcome

It is resolved to conduct 3 to 4 meetings every year to prepare action plan and to discuss the previous year results and minutes to enhance the quality of the output. The previous meeting's minutes were candidly discussed. For example certificate and diploma courses in collaboration with industry will benefit the students for acquiring job skills.

Dr. K. Sivamohan Reddy advised the members of the IQAC committee to develop the pre-requisite skills to impart education and paid homage to Lord Macaulay who is credited with introducing English education. He viewed that in the post-independence era, technical education gained prominence and now it took a drastic change. But unfortunately with lack of requisite skills by the younger generation, there is dearth of doctors and engineers in the present days in India. He strongly opined that knowledge is not the parameter, but Skills and placements are required now. But there is a dearth of good teachers in the society. He also felt that, when the institution is endowed with autonomy, students will be benefited. Alumni also contribute for the development of the institution. He also felt reminiscent about the golden days of P.V.K.N. and hoped it would regain its glory and achieve commendable success.

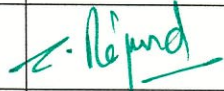


  
Principal  
P.V.K.N. Govt. College  
Chittoor - 517 002 (A.P.)

**(IQAC) Meeting-I on 9<sup>th</sup> June, 2018.**  
**Action Taken Report**

1. As per suggestion of Dr. A. MadhuSudhana Rao, a certificate course in English for Teacher Aspirants & a certificate course "Electrical Household Winding" in Physics were designed based on the local demand. (Annexure -1)
2. As per resolution of Agenda 2, all departments prepared Annual Curriculum Plans as per NAAC seven criteria & 34 key indicators. (Annexure -2)
3. As per resolution of Agenda 3, Faculty members and ward in charges divided the students as slow learners (<40%), moderate (>40% to <75%) & advanced (>75%) learners based on their performance. As per the instructions of IQAC Coordinator, Academic Coordinator prepared remedial timetable for slow learners. (Annexure -3)
4. As per instructions of the Principal, the teaching faculty participated in National/International level Seminars/Workshops and published 8 Research papers in National level & 21 Research papers in International level journals and 3 Ph. Ds were awarded during the year.
5. As per the resolution of Agenda 5, all the faculty members and students are utilizing Virtual classes as per the Time Table prepared by Academic Coordinator. (Annexure -4)
6. Student centric activities (both curricular & extra-curricular) which are very important to the student's career were executed well as per the schedule planned (Annexure -5).
7. As per the resolution of Agenda 7, the computer science department incharge updated existing college website as per NAAC revised guidelines.
8. IQAC committee initiated all the science departments to enhance the admissions by Open house demonstration, Faculty sharing programme, Visiting the nearby junior colleges, Academic counseling by the ward in charges, etc., for academic year 2018-19.
9. All the departments deputed one staff member (list enclosed for reference Annexure -6) from respective department exclusively to do IQAC work.

The date for Parent-Teacher Meeting was decided to be conducted on 28-08-2018.

**IQAC Members - External Peer Team**

No.	Name of the External Member	Designation	Signature
1	Prof. W. Rajendra Academician	Former Vice-Chancellor, S.V. University, Tirupati	
2	Dr. A. Madhusudhana Rao Educationist	Reader in Botany, IQAC Coordinator, Jawahar Bharathi Degree College, Kavali	
4	Sri K. Sivamohan Reddy Industrialist	Managing Director, Naturo Food and Fruit Products Pvt. Ltd., Chittoor	




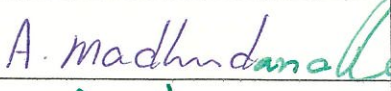
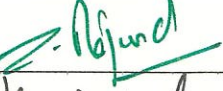
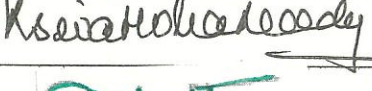

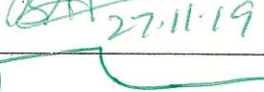
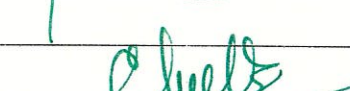
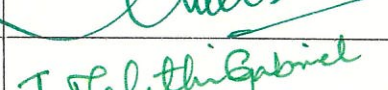
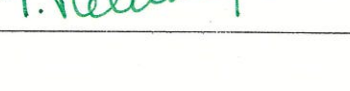

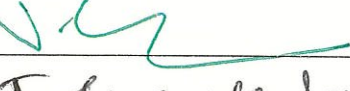
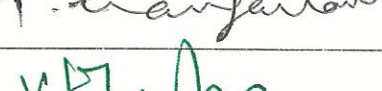
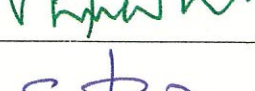
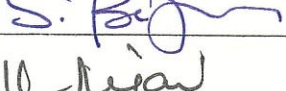
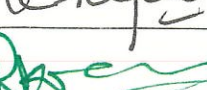

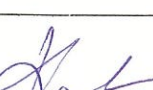

**Principal**  
**P.V.K.N. Govt. College**  
**Chittoor - 517 002 (A.P.)**

P.V.K.N Govt. College, Chittoor  
Internal Quality and Assurance Cell (IQAC) Meeting

DATE :09-06-2018

TIME : 10.00 a.m

List of Participants

S. No	Name	Profession	Signature
1	Dr. G. Ananda Reddy	Principal & Chair Person	
2	Dr. A. MadhusudhanaRao	Educationist / Management IQAC Member	
3	Prof. W. Rajendra	Academician / Alumni IQAC Member	
4	Sri K. Sivamohan Reddy	Industrialist / Employer IQAC Member	
5	Dr. K.C. SathyaLatha	Reader in Physics & Coordinator & Administrative Officer	
6	Dr. B. Annapurna Sarada	Academic Coordinator IQAC Member	
7	Sri B. Purushotham	Examination & Planning Development - IQAC Member	
8	Dr. C. MeeraSaheb	Estate Manager IQAC Member	
9	Dr. T. Malathi Gabriel	Lecturer in English IQAC Member	
10	Dr. S. Selvam	Planning & Development IQAC Member	
11	Dr. L. Md. Bhakshu	Planning & Development IQAC Member	
12	Dr. V. Masulamani	Computer Centre IQAC Member	
13	Dr. T. Gangaram	Lecturer in Statistics IQAC Member	
14	Dr. V. Munaiah	Lecturer in Statistics IQAC Member	
15	Dr. ShaikBenazeer	Lecturer in Hindi IQAC Member	
16	Dr. K. Rajani	Lecturer in English IQAC Member	
17	Smt. R. Krishnaveni	Physical Director IQAC Member	
18	Sri P. Ravi	Librarian IQAC Member	
19	Dr. K. Ushasri	Students' Welfare IQAC Member	
20	Dr. P. Sujana	Academic Task IQAC Member	