PVKN Government College (A), Chittoor

(Affiliated to Sri Venkateswara University, Tirupati)

Governing Body meeting - III held on 20-02-2024 @ 2.00 pm

In accordance with the Hon'ble Commissioner of Collegiate Education and Chairman Governing Body, Dr. Pola. Bhaskar garu, IAS. Presided the third Governing Body meeting of PVKN Government College (A), Chittoor on 20th February, 2024@ 2.00 pm at Auditorium and the Principal Dr. P. Jeevan Jyoti presented the agenda with the following members.

SI. No	Category	Designation in the Governing Body	[14] 사용하다 [14] [15] [15] [15] [15] [15] [15] [15] [15	
i.	Educationist	Chairman	Dr. Pola. Bhaskar, IAS Hon'ble Commissioner of Collegiate Education, Govt. of Andhra Pradesh, Mangalagiri	Attended
2.	Industrialist	Member	Sri C.G. Sethuram, Group CEO, Thirumalai Chemical Limited, Chennai— 984000991,cgsethuram@yahoo.com	Not Attended
3.	Professional	Member	Dr. T. Anand, Scientist "F", Defence Food Research Laboratory, Mysore 98481833102 anand@dfrl.drdo.in	Not Attended
5.	Educationist or Industrialist	Member Nominated by the Principal for two years	Sri T. Parameswara, Associate Professor of Chemistry, IQAC Coordinator, S.G.S. Arts College, Tirupati, 9490728655 parameswara1964@gmail.com	Attended
6.	University Nominee	Member Nominated by theAffiliated University	Prof. P. Bhaskar Reddy, Dept. of Ancient Indian History and Archaeology, SVU Colleges of Arts, S.V. University, Tirupati, 9440799651 Pbreddy1962@gmail.com	Attended
7,	State Government Nominee	Member	Dr. P. Babu, The Regional Joint Director of Collegiate Education, Kadapa	Attended
8.	Teacher of the College	Faculty Member Nominated by The Principal	Dr. C. Meera Saheb, Lecturer in Botany, PVKN Govt. College(A), Chittoor– 8919962288 cmeerasaheb@gmail.com	Attended
9.	Teacher of the College	Faculty Member Nominated by The Principal	Dr. M. Thejomoorthy, Lecturer in Zoology, PVKN Govt. College(A), Chittoor- 9703799970 drmtm2011@gmail.com	Attended

10	Special Invitee		Dr. Ch. Thulasi, Academic Guidance Officer, O/o CCE, AP, Mangalagiri	Attended
11.	Special Invitee		Smt. T. Anuradha, Chief Accounts Officer, O/o CCE, AP, Mangalagiri	Attended
12.	Special Invitee		Dr. R. Ravi Kiran, Academic Officer, Academic O/o CCE, AP, Mangalagiri	Attended
13.	Ex officio	Member	Dr. P. Jeevan Jyoti Principal	Attended

Action Taken Report

GB: 03 / 2024	Submitting Action Taken Report of the 2nd Meeting of Governing Body
GB: 03 / 2024	held on 05-11-2022 for approval.

Action Taken Report for suggestions and recommendations given by the Hon'ble Chairmar Dr. Pola Bhaskar, IAS, Commissioner of Collegiate Education, AP, Mangalagiri and members in the 2nd Governing Body Meeting held on 05-11-2022 at PVKN. Govt. College (A), Chittoor.

S. No.	Suggestions and Recommendations given by the members	Implementation
1	It is recommended to consider the tenure of the Controller of Examinations and Deputy Controller as per the UGC guidelines for the Autonomous Colleges	Implemented according to the UGC guidelines
2	Come up with innovative programmes for students and focus on student-centric activities	BBA Logistics, Diploma in Yoga courses were introduced, Students participated actively in Community Service Projects, Industry Internships, Field and work study projects. Yoga course has been introduced as one of the foundation courses in PG.
3	Remedial coaching for the slow learners	Grouping of students has been done by the mentors. Mentor-mentee interactions are organized regularly to support students for their development. Remedial classes are organized as per schedule from 9.00 am to 10.00 am and evening 4.00 pm to 5.00 pm
4	Teacher's accountability for the results	The CCE designed an academic audit system and ASAR system for monitoring teacher performance and the college is implementing.

5	Efforts for specially-abled persons	A separate cell was established, welfare programs are being arranged from time to time.
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AGENDA

I. ACADEMIC

GB: 03 / 2024 /01	Approval of New Curriculum Framework for 4-year UG Hons., and Major & Minor Programs w.e.f 2023-24
Discussion	The Principal moves the item (01) i.e. the New Curriculum Framework for 4-year UG Hons. Programs and Major & Minor programmes w.e.f. 2023-24 is approved and implemented — Needs approval from the Governing Body.
Resolution	The proposal is considered and approved.

GB: 03 / 2024 /02:	Ratification of Multiple Entry and Exit Option w.e.f 2023-24		
Discussion	The Principal moves to the item (02) about the multiple entry and exit options for the programs and the nature of the certificate awarded to students as per NEP-2020. . – Needs Ratification from the Governing Body		
Resolution	The Governing Body considered and approved Multiple Entry and Exit Option, subject to the issuance of the guidelines by the APSCHE.		

GB: 03 / 2024 /03:	Ratification of New 4-year UG Honours Programs w.e.f 2023-24			
Discussion	The Principal moves to the item (03) i.e. the list of new 4-year UG Honours Programs offered during 2023-24 which is approved and implemented - Needs Ratification from the Governing Body			
Resolution	New 4 – year UG Honours Programs w.e.f. 2023-24 is considered and ratified.			

Major Programmes

S. No.	Programme	Major	Туре	Medium	Sanctioned Intake
1	B.A. Honours	Economics	Restructured	English	40
2	B.A. Honours	History	Restructured	English	40
3	B.A. Honours	Political science	Restructured	English	40
4	B. Com Honours	Commerce	Restructured	English	60
5	B. Com Honours	Computer Applications	Restructured	English	120
6	B.Com. Honours	Financial Services	Restructured	English	40

7	BBA Honours	Logistics Management	Restructured	English	40
8	B.Sc. Honours	Botany	Restructured	English	40
9	B.Sc. Honours	Chemistry	Restructured	English	40
10	B.Sc. Honours	Computer Science	Restructured	English	40
11	B.Sc. Honours	Mathematics	Restructured	English	40
12	B.Sc. Honours	Physics	Restructured	English	40
13	B.Sc. Honours	Zoology	Restructured	English	40
14	B.Sc., Honours	Applied Plant Science	Restructured	English	40
15	B.Sc., Honours	Blended Science	Restructured	English	40

Minor courses offered:

S.No.	Minor Course	S.No.	Minor Course
1	Economics	10	Botany
2	Political Science	11	Chemistry
3	Special Telugu	12	Statistics
4	Special English	13	Microbiology
5	Financial Management	14	Electronics
6	Computer Applications	15	Computer science
7	Mathematics	16	Ware Housing Insurance
8	Physics	17	Pharmaceutical Chemistry
9	Dairy Science		

GB: 03 / 2024 / 04:	Ratification of New Courses in I-semester UG Hons. Programs w.e.f. 2023-24		
Discussion	The Principal moves to the item (04), New Major courses, Minor courses, Skill Enhancement Courses and Multidisciplinary courses offered in I-semester UG Hons. Programs w.e.f the academic year 2023-24 approved by the academic council and Needs Ratification from the Governing Body		
Resolution	New courses for I semester UG Honours Programme w.e.f. 2023-24 is considered and ratified.		

GB: 03 / 2024 /05:	Ratification of Codes Allocation for new programmes and courses
Discussion	The Principal moves to the item (05), the allotted codes for the new programs and new courses offered in the academic year 2023-24 are approved by the Academic Council and placed before the Governing Body for ratification
Resolution Codes Allocated for new programmes and courses are ratified.	

GB: 03 / 2024 /06: Approval of Academic Calendar for the year 2023-24		
Discussion	The Principal moves to the item (06), the Academic Council approved the Academic Calendar prepared for the academic year 2023-24 and needs approval by the Governing Body.	
Resolution	The proposal is considered and approved.	

GB: 03 / 2024 / 07:	Approval of BOS Minutes	
Discussion	The Principal moves the item (07), the BOS minutes of all the departments in the institution are approved for implementation – 16 departments conducted BOS Meetings in the months of April and September, 2023 for UG and PG is approved by the Academic Council and submitted for approval to the Governing Body	
Resolution The proposal is considered and approved.		

GB: 03 / 2024 / 08:	Approval of Admissions for the academic year 2023-24
Discussion	The Principal moves the item (08), 336 students were admitted as per the sanctioned intake and approved by the Academic Council - Needs approval from the Governing Body
Resolution The proposal is considered and approved.	

GB: 03/2024/09:	Ratification for conduct of Training of Trainers [TOT] programmes	
Discussion	The Principal moves to the item (09), i.e. Learning Management System (LMS) is an important initiative of the CCE-AP introduced to enhance the quality of teaching of the faculty and to promote self-learning among students. Master Trainers (Subject Experts) are trained to develop econtent in 4-quadrant format to host in LMS web portal for the benefit of the students. Master trainers in turn gave training to all the staff of the college in developing e-content in 4-quadrant format and Internship / Apprenticeship Management through organizing ToT programs in the college. —Needs ratification from the Governing Body	
Resolution	TOT programmes conducted is ratified.	

GB: 03 / 2024 / 10: Approval of Community Service Projects / Short Term / Term Internships / Add-on-courses		
Discussion	The Principal moves the item (10), the students Community Service Projects, Short Term internships, Long Term Internships, Add-On courses was implemented in the year 2022-23 duly following SOP vide CCE's Procgs. Rc. No. 03 / CCE-Acad.Cell / Policies /AC-6/2022, dt: 16-05-2022 and to be continued for the year 2023 -2024. — Needs approval from the Governing Body	
Resolution	The proposal is considered and approved.	

GB: 03 / 2024 / 11: Ratification for Dispensing of uneconomical programs	
Discussion	The Principal moves to the item (11), Due to uneconomical student strength in M.Sc., Statistics, the Course was winded and approved by the Academic Council, placed before the Governing Body for ratification.
Resolution The above discussion is ratified by the members of Governing Boo	

S. No.	Programme	Programme code	Course Combination	Type
1	M.Sc	M-0307-5	Statistics	Self-Finance

GB: 03 / 2024 / 12: Approval for Conduct of 2 nd Graduation Day Celebration		
Discussion The Principal moves the item (12), the proposal for cond Graduation /Convocation Day during the year 2020-2023 118 PG passed out students and subsequently for forthco Needs Approval by the Governing Body.		
Resolution	The proposal is considered and approved.	

GB: 03/2024/:13	Ratification of New Composition of Academic Council and Meeting resolutions held on 15-11-2023
Discussion	The Principal moves item (13) i.e., the resolutions passed in the Academic Council Meeting held on 15-11-2023 is recommended to the Governing Body - Needs ratification for Governing Body
Resolution	New Composition of Academic Council and meeting resolutions are ratified by the members of Governing Body.

GB: 03/2024/:14	Approval of proposal to introduce New UG Courses from the academic year 2024-25	
Discussion	The Principal moves item (14), it is placed before the members of Governing Body regarding proposal to introduce New 4 Year UG Courses from the academic year 2024-25 - Needs ratification for Governing Body	

S. No.	Name of the Proposed New UG Course	Justification
1	BBA (Honours) Business Administration	 BBA opens up opportunities in diverse business domains in Banking and Finance, Consulting: Management, Operations and HR. Since the college is situated in nearer to two metropolitan cities i.e Bangalore and Chennai, students who complete this course will have wide job opportunities.

2	B.Sc., (Honours) Organic Chemistry	 Organic Chemistry has applications in various areas of manufacturing industries like Pharmaceutical industry, Food industry, Chemical industry, etc. Pharmaceutical industry is the second most Revenue generated field after IT sector. In Tirupati, New Pharmaceutical industries / companies were established recently. Hence, students can have better job opportunities locally and globally.
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Desclusion	The Governing Body deferred on sanctioning of the above new UG courses and
Resolution	instructed to continue BBA Logistics and introduce B.A. Special English.

II. ADMINISTRATION

GB: 03 / 2024 /15:	Ratification of newly nominated BOS Members
Discussion	The Principal moves to the item (15), Due to General Transfers, most of the staff members are transferred to other colleges, hence, New BOS and members were nominated in accordance with the UGC Autonomous Regulations was approved by the Academic Council and placed before Governing Body for ratification.
Resolution	Ratified the above discussion

GB: 03 / 2024 /16:	Ratification of BOS meetings resolutions						
Discussion	The Principal moves to the item (16), with regard to the BOS meetings – Meetings were conducted in department wise and minutes are recorded – Needs ratification from the Governing Body						
Resolution	The resolutions of BOS meetings are considered and ratified.						

GB: 03/2024/17:	Ratification for Institution of Scholarships					
Discussion	The Principal moves to the item (17), regarding institution of scholarships – the college provides the gateway for the Scholarships provided by the Govt. of AP like Jaganna vidya Deevana, JagannaVasathi Deevana based on Family Annual Income. Endowment prizes and Gold medals are given to the Meritorious students who excel in their Academics, approved by the Academic Council and placed before the Governing Body – Needs ratification					
Resolution	The Governing Body considered and ratified the proposal.					

GB: 03 / 2024 /18:	Information on AQAR and NAAC preparatory Works
Discussion	The Principal moves to the item (18) the AQAR report 2021-22 approved by the Academic Council and Planning to submit AQAR 2022- 23 and IIQA in the 2 nd week of March, 2024 and SSR in the month of April, 2024 placed for ratification to the Governing Body.
Resolution	Instruction given by the Governing body to submit AQAR 2022-23 on or before 29th February, 2024.

GB: 03 / 2024 / 19:	Approval for declared results and issue of Consolidated Marks Memos & Provisional Degree Certificates					
Discussion	The Principal moves the item (19), declared UG and PG final semester results for the batch 2020-2023. Consolidated Marks Memos and Provisional Degree Certificate are issued to the students. Needs approval from the Governing Body.					
Resolution	The proposal is considered and approved.					

UG Result - 2020-2023 batch

DD CC		SEM-I			SEM-II	SEM-III			
PROG	APP	PASS	%	APP	PASS	%	APP	PASS	%
B.A	53	31	58	47	29	62	48	30	63
B.Com	165	101	61	167	128	77	151	95	63
B.Sc	222	175	79	219	166	76	212	165	78
TOTAL	440	307	70	433	323	74	411	290	70

-	SEM-IV		SEM-V			SEM-VI			
APP	PASS	%	APP	PASS	%	APP	PASS	%	
37	28	76	34	26	76	34	32	94	
141	118	84	125	101	81	125	125	100	
192	154	80	190	168	88	190	188	99	
370	300	81	349	295	84	349	345	98	

GROUP WISE	APP	PASS	%
B.A	34	18	53
B.Com	125	75	60
B.Sc	190	130	68
TOTAL	349	223	64 %

UG Result - 2021-2024 batch

PROGRAMME SEM-I	SEM-II	SEM-III	SEM-IV
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	APP	PASS	%	APP	PASS	%	APP	PASS	%	APP	PASS	%
BA-HEP	37	14	38	35	9	26	32	11	34	30	14	47
BA-HPT	32	10	31	25	8	32	20	7	35	18	11	61
BCOM- GENERAL	32	6	19	27	7	26	26	12	46	23	13	57
всом-са	143	16	11	126	61	48	122	55	45	115	69	60
B& I	28	11	39	24	9	38	23	7	30	20	11	55
BZC EM	45	13	29	38	15	39	34	26	76	32	24	75
MPC	9	3	33	9	3	33	9	3	33	9	3	33
MPCS	33	29	88.	31	7	23	29	10	34	29	19	66
MSCS	49	17	35	43	8	19	42	26	62	41	21	51
MECS	25	6	24	27	2	7	27	8	30	26	8	31
BHC	24	23	96	24	13	54	24	22	92	24	17	71
DZC	24	12	50	24	11	46	21	10	48	20	14	70
B.VOC	23	20	87	22	7	32	21	15	71			
BBSC	- 8	5	63	8	6	75	8	6	75	8	2	25

UG Result - 2022-2025 batch

PROGRAMME		SEM-I			SEM-II	
PROGRAMME.	APP	PASS	%	APP	PASS	%
BA-HEP	19	1	5	18	10	56
BCOM- GENERAL	8	6	75	8	4	50
BCOM-CA	121	52	43	113	72	64
BAI	14	0	0	14	4	29
BBA-LOG	16	9	56	16	10	63
BZC EM	10	6	60	8	4	50
MPCS	8	1	13	8	2	25
MECS	8	0	0	7	4	61
MSCS	18	11	61	18	11	27
BHC	12	2	17	11	3	27
DZC	19	8	42	19	15	79
MICCS	27	15	56	23	15	65
BBSC	7	7	100	7	5	71

PG Result - 2020-2022 batch

		SEM-I			SEM-I	1	No.	SEM-III			SEM-	V
PROGRAMME	AP P	PAS S	%	AP P	PAS S	%	A P P	PAS S	%	A P P	PAS S	%
MA-ENGLISH	10	8	80	9	6	67	9	7	78	8	8	100
MCOM- REGULAR	17	11	65	14	14	100	14	14	100	14	14	100
MCOM-FM	23	20	87	23	23	100	23	23	100	23	23	100
MSC-BOTANY	21	20	95	21	21	100	21	21	100	21	21	100
MSC- CHEMISTRY	38	30	79	36	28	78	36	27	75	36	31	86
MSC- COMPUTER SEIENCE	25	23	92	25	25	100	25	24	96	25	25	100
MSC- MATHEMATIC S	26	20	77	26	21	81	26	24	92	26	20	77
MSC-PHYSICS	22	19	86	20	19	95	20	20	100	20	20	100
MSC-ZOOLOGY	14	8	57	7	7	100	14	14	100	14	11	79
MSC- STATISTICS	7	6	86	14	14	100	7	7	100	7	7	100

PG Result - 2021-2023 batch

nnoch i Mer	135	SEM-I			SEM-II		3	SEM-III	
PROGRAMME	APP	PASS	%	APP	PASS	%	APP	PASS	%
MA-ENGLISH	4	4	100	4	4	100	4	4	100
MA ECONOMICS	1	1	100	1	1	100	1	1	100
MCOM- REGULAR	1.	1	100	1	1	100	1	1	100
MCOM-FM	4	3	75	3	3	100	3	3	100
MSC-BOTANY	4	3	75	3	3	100	3	3	100
MSC- CHEMISTRY	9	7	78	7	7	100	7	5	71
MSC- COMPUTER SEIENCE	3	3	100	3	3	100	3	3	100
71-72MSC- MATHEMATICS	26	26	100	7	6	86	6	4	67
MSC-PHYSICS	5	4	80	4	3	75	4	4	100
MSC-ZOOLOGY	4	2	50	4	3	75	5	5	100

PG Result - 2022-2025 batch

PROCE (ARIE	SEM-I					
PROGRAMME	APP	PASS	%			
MCOM-FM	5	3	60			
MSC-BOTANY	7	4	57			
MSC- CHEMISTRY	7	5	71			
MSC- ZOOLOGY	13	10	77			

GB: 03 / 2024 / 20:	Ratification of Evaluation Pattern for Continuous Internal Assessment (CIA) and Semester End Examinations (SEE)
Discussion	The Principal moves to the item (20), i.e. Following the Evaluation pattern for Internal and external examination as per SOP vide CCE's Procgs. Rc.No. 003/Academic Cell/AC- 1 /2022 Date: 04-02-2022 for the academic year 2023-24 – Needs ratification from the Governing Body Followed Guidelines of APSCHE for Evaluation of the Foundational Level Courses of the 1st Semester in the 4-year UG Honours Programs w.e.f 2023-24 Needs ratification from the Governing Body
Resolution	The Governing Body considered and ratified the proposal.

GB: 03/2024/21:	Ratification of COE and Assistant COE nominated by the Principal
Discussion	The Principal moves the item (21), Due to General Transfers, the Principal nominated Dr. S. Nagendra, Lecturer in Mathematics as COE in the place of Dr. L. Md. Bhakshu, Lecturer in Botany and Dr. P.Bhanu Prakash, Lecturer in Chemistry as ACOE in the place of Dr. T. Hari Babu, Lecturer in Chemistry w.e.f. 03-08-2023 for the period of 2 years - Needs ratification from the Governing Body
Resolution	The proposal is considered and ratified by the Governing Body.

III. FINANCE

GB: 03 / 2024 / :22	Approval for Composition of Finance Committee w.e.f. 2023-24
Discussion	The Principal moves the item (22): Composition of New Finance Committee w.e.f. 2023-24 to serve in the Finance Committee for the period of two years. – Needs Approval by the Governing Body
Resolution	The proposal is considered and approved.

Designation	Name	Category
Principal	Dr. P. Jeevan Jyoti	Chairperson
One person nominated by the GB for two years	Dr. C. Meera Saheb, Lecturer in Botany & Vice-Principal, PVKN. Govt. College(A), Chittoor	Member
Finance Officer / Officer in-charge	Sri G. Ravi Kanth, Administrative Officer, PVKN. Govt. College(A), Chittoor. Sri K. Vijaya Kumar, Superintendent, PVKN. Govt. College(A), Chittoor	Member
Senior Faculty	1. Sri B. Gopirya Naick, Lecturer in Telugu	Member

GB: 03/2024/:23	Ratification of Expenditure incurred during 2022-23 and 2023-24
Discussion	The Principal moves the item (23): The expenditure incurred during 2022- 23 and 2023-24 with regard to Academic, Administration and Examination is approved by the Finance Committee and recommended to Governing Body for ratification.
Resolution	The proposal is considered and ratified.

Autono	mous Exa	mination Branch Account	
	01-01-	-2023 to 31-12-2023	
Opening Balance	724744.45		
Receipts	5840515		
Total	6565259.45		
Expenditure	3217494.41		
Balance	3347765.04		
Receipts	Rs.	Payments	Rs.
Opening Balance	724744.45	Printing of Answer Booklets	600137
Fee Collection from students	5696150	Remuneration paid to the Question paper setters of UG and PG	301060
Interest received from Bank	24365	Printing of Question Papers	629530
Amount received from University examinations	120000	Conduct of UG / PG Examinations	252912
		Remuneration paid to Examiners for Valued Answer Scripts	227237

	Conduct of Practicals - Remuneration paid to the examiners	33170
	Examination Software Annual maintenance Cost (AMC)	392314
	Printin of Semester Grade Sheets, Provision cum Consolidated Marks Memorandum & Migration for UG & PG	188580
	Remuneration to the staff worked in Examination cell	240300
	College Inter bank account transfer on reimbursement basis	47000
	Examinations - Contingent / Maintenance Expenditure	174424
	Purchase of Laptop and Printer	75343
	Board of Studies meeting sitting allowance	45000
	Bank charges	5427.41
	Students college fee remitted transferred to respective accounts	5060
	Balance with bank	3347765.04
6565259.45		6565259.45

GB: 03/2024/: 24	Proposal for acquiring new software and to implement in COE, Library and Office
Discussion	The Principal moves the item (24), requesting to acquire and implement new software with the following features as per the existing needs of COE, Library and Office and its maintenance for 5 years. (i) Pre-examination work : payment gateway, generation of fee-pay list, supplementary candidate list subject—wise, (ii) During examination work : photo nominal rolls, room plans, D-Forms etc. (iii) Post-examination works : coding, decoding, OMR evaluation, Results, Generation of Semester Grade Sheets and CMMs. Needs approval from the Governing Body
Resolution	The proposal is considered and approved.

S. No.	Name of the Company	Quoted amount
1.	Ray technologies	Rs. 2,80,000/-+GST
2	Someda Soft Solutions	Rs. 2,90,000/-+ GST
3	Gudduz Technologies	Rs. 1,80,000/- + GST

Subject to the approval of the CCE, the quotations are called for.

GB: 03 / 2024 / :25	Proposal for expenditure incurred to NAAC : Pre and Post PTV works	
Discussion	 The Principal moves the item (25): Seeking approval from the Governing body for the proposed amount of Rs. 53.76. lakhs for utilization. To accord permission for utilization of existing Accumulation funds of the college resources. 	
Resolution	The proposal is considered and approved.	

S. No.	Name of the Component	Proposed Amount Rs.
1	IIQA	Rs. 30,000/-
2	SSR - Phase - I	Rs. 1,20,000/-
2 3 4	SSR – Phase-II	Rs. 1,20,000/-
4	PTV - Logistics	Rs. 2,80,000/-
5	PTV - On Site Visit	Rs. 3,00,000/-
6	Painting works in the campus	Rs. 25,75,000/-
7	Beautification of Campus	Rs.16,51,000/-
8	Purchase of Original Software – [Windows 10 OS, MS- Office(student version- 2019), Oracle (DBMS), and Anti Virus software]	Rs. 3,00,000/-
	Total Rs.	Rs. 53,76,000/-

GB: 03 / 2024 / :26	Proposal for expenditure incurred for departmental contingencies
Discussion	The Principal moves the item (26): Seeking approval from the Governing body for the proposed amount of Rs. 3,20,,000/- for Departmental needs.

1	Departmental contingencies allocation [Stationery items - Rs. 1,75,000/, refilling of Cartridges - Rs. 15,000/- , files/folders - Rs. 30,000/- and chemicals for Science laboratories - Rs. 1,00,000/-]	Rs. 3,20,000/-
	Total Rs.	Rs.3,20,000/-

Resolution

GB: 03/2024/: 27	Proposal for Sports and Games equipment and maintenance
Discussion	The Principal moves the item (27): Seeking approval from the Governing body for the proposed amount of Rs. 1,00,000/- to purchase Sports and Games equipment and maintenance / repairs of Gym from internal college sources.

1. TA and DA for inter-collegiate Tournament w.e.f. 2023-24 Rs. 30,000/-

2. Purchase of sports and games equipments Rs. 40,000/-

3. Maintenance / Repair of Gym Equipments Rs. 30,000/Total Proposed budget Rs. 1,00,000/-

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Resolution	The proposal is considered and approved.	

GB: 03/2024/: 28	Proposal for designing New Website
Discussion	The principal moves the item (28): Proposal for designing New Website and its maintenance for 5 years as per CCE's SOP. Needs Approval from Governing Body (Annexure – 09, Pg No. 28)
Resolution	The proposal is considered and approved.

S. No.	Name of the Company	Quoted amount	
1:	Ray technologies	Rs. 76,700/-	
2	Someda Soft Solutions	Rs. 68,000/-	
3	Gudduz Technologies	Rs. 60,180/-	

Subject to the approval of the CCE, the quotations are called for.

GB: 03/2024/: 29	Proposal for minor repairs, renovation of Toilet and construction of Sewage Disposal Tanks (SDT)	
Discussion	The Principal moves the item (29): proposal for minor repairs, renovation of toilet and construction of Sewage Disposal Tank (SDT) as there is a dire need for 1200 students includes majority of women students in the college. Permission is accorded as per the requirement and availability of funds in internal resources for taking up the above works as mentioned in line estimates given by the EE, APEWIDC, Chittoor. - Needs approval from the Governing Body.	
Resolution	The proposal is considered and approved.	

GB: 03 / 2024 /: 30	Proposal for Academic infrastructure
Discussion	According to NEP – 2020, ICT based teaching, at present 06 interactive units are working in 06 class rooms. For remaining classrooms, submitted proposal for approval of purchase and fixing of 06 interactive units during this academic year.
Resolution	Permission is accorded as per the requirement and availability of funds in internal resources for taking up the above works through Executive Agency, like R & B Department.

GB: 03 / 2024 /: 31	Proposal for Physical infrastructure development	
Discussion	The existing laboratories are not up to the mark as they have been fixed very long back. To arrange the laboratories, fixing of wash basins, flooring, drainage systems and to purchase necessary laboratory equipment. Hence, approval may be accorded by the Governing Body.	
Resolution	Permission is accorded as per the requirement and availability of funds in internal resources for taking up the above works through Executive Agency, like R & B Department.	

GB: 03/2024/:32	Proposal for subscription of journals, periodicals, text and reference books		
	The Principal moves item (32): Proposal for subscription of journals periodicals, text and reference books for Rs. 1,10,000/- • Text, Reference and Competitive books Rs. 70,000/-		
Discussion	Text, Reference and Competitive books Subscription of Journals	Rs. 20,000/-	
	Periodicals	Rs. 20,000/-	
	Total Proposed budget	Rs. 1,10,000/-	
	- Needs approval from the Governing body		
Resolution	The proposal is considered and approved.		

GB: 03/2024/: 33	Approval for purchase Xerox machine for O/o. COE.	
Discussion	The Principal moves item (33): Proposal to purchase Xerox machine for O/o. COE. • Printing of question papers was done through a third party earlier, and now the same should be done in the O/o COE. Hence, one more Xerox machine is needed for smooth functioning of examination work. • Needs approval from the Governing Body.	
Resolution	The proposal is considered and approved.	

GB: 03/2024/:34	Approval for purchase of Colour Printer.	
	The Principal moves item (34): Proposal to purchase colour printer	
Discussion	There is a need dire to purchase colour printer for college administration from the internal sources. Needs approval from the Governing Body.	
Resolution The proposal is considered and approved.		

Suggestions specified by the Governing Body.

Suggestion and Recommendation by the Chairman

- Suggested to retain BBA Logistic course for the next academic year by promoting and creating awareness among local stakeholders.
- Advised to enhance the existing MoUs with the reputed industries for the benefit of the students intending to complete the course and also for employability.

Chairman of the Governing Body & Commissioner of Collegiate Education

PVKN Government College (A), Chittoor

(Affiliated to Sri Venkateswara University, Tirupati)

Minutes of the Second Governing Body Meeting (Held On 05th November, 2022)

The Second Governing Body meeting of PVKN Government College (A), Chittoor was held on 05thNovember, 2022, from 3.00 pm to 6.30 pm in the college premises at the Auditorium with the Hon'ble Commissioner of Collegiate Education, Dr.Pola Bhaskar IAS., as the Chairman of the Governing Body and the following members.

Sl. No	Category	Category Designation in the Governing Body Name of the Governing Body Member	gory the Governing Body Name of the Governing Body	Governing Body Name of the Governing Body	ning Body Name of the Governing Body	rning Body Name of the Governing Body	ning Body Name of the Governing Body	Status
1.	Educationist	Chairman	Dr. Pola. Bhaskar, IAS Commissioner of Collegiate Education, Govt. of Andhra Pradesh	Attended				
2.	Industrialist	Member	Sri C.G. Sethuram, Group CEO, Thirumalai Chemical Limited, Chennai— 984000991,cgsethuram@yahoo.com	Attended				
3.	Professional	Member	Dr. T. Anand, Scientist "F", Defence Food Research Laboratory, Mysore 98481833102 anand@dfrl.drdo.in	Attended				
4.	UGC Nominee	Member Nominated by the UGC	Prof. Omkar Upadhyay , Dept. of English, Lucknow University, Lucknow – 09935456262 onupadhyay21@yahoo.com	Attended				
5.	Educationist or Industrialist	Member Nominated by the Principal for two years	Dr. A. Madhusudhana Rao, Reader in Botany(Rtd.)& IQAC Coordinator, Jawahar Bharathi Govt. Aided Degree College, Kavali– 9866903879, madhu09niru@gmail.com	Attended				
6.	University Nominee	Member Nominated by theAffiliated University	Prof. V. Srikanth Reddy, Department of Psychology, SVU College of Sciences, S.V. University, Tirupati 9441496096 profvsreddy@yahoo.com	Attended				
7.	State Government Nominee	Member	The Regional Joint Director of Collegiate Education, Old DRDA Building, Ground Floor, Pragathi Bhavan, Near Kotireddy Circle, Opp. All India Radio, Kadapa-1.	Attended				
8.	Teacher of the College	Faculty Member Nominated by	Dr. C. Meera Saheb, Lecturer in Botany, PVKN Govt. College(A),	Attended				

		The Principal	Chittoor- 8919962288 cmeerasaheb@gmail.com	
9.	Teacher of the College	Faculty Member Nominated by The Principal	Dr. M. Thejomoorthy, Lecturer in Zoology, PVKN Govt. College(A), Chittoor- 9703799970 drmtm2011@gmail.com	Attended
10	O/o. CCE, AP, Mangalagiri	Special Invitee	Prof. S. Vijaya Bhaskar Rao, Dept. of Physics, SVU College of Sciences, S.V. University, Tirupati 9440953122, drsvbr@rediffmail.com	Attended
11.	O/o. CCE, AP, Mangalagiri	Special Invitee	Dr. Ch. Thulasi, Academic Guidance Officer, O/o CCE, AP, Mangalagiri.	Attended
12.	O/o. CCE, AP, Mangalagiri	Special Invitee	Dr. R. Ravi Kiran, Academic Officer, Academic O/o CCE, AP, Mangalagiri	Attended
13	O/o. CCE, AP, Mangalagiri	Special Invitee	Anuradha, Chief Accounts Officer, /o CCE, AP, Mangalagiri	Attended
14	Ex officio	Member	Principal Dr. G. Ananda Reddy	Attended

Minutes of the Meeting

GB: 02/2022/: To take note on Action Taken Report of the 1st meeting of Governing Body held on 19-08-2020.

S. No.	Suggestions and Recommendations given by the members	Implementation
Sugg	estions of the Chairman	di
1	Convert 30 classrooms into smart classrooms	3 Virtual, 3 Digital, 5 E-classrooms during 2020-21, Interactive Units were installed in Six classrooms. Proposed to convert 06 more class rooms in 2022-23.
2	Encourage the faculty to attend for FDPs	Attended Faculty Development Programmes organized by the CCE, HRDs both in online and offline
3	Use the renovated auditorium to the maximum extent for academic activities of the students	All student centric activities were being conducted in the Auditorium
4	Come up with innovative programmes for students and focus on student centric activities	Logistics, Beauty & Wellness, Yoga courses were introduced, Community Service Projects, Industry Internships, Field and work study projects.
5	Reduce the examination related expenditure considerably by diverting the amount for the betterment of the college	As the students are economically backward, the college fixed examination fee on par with Parent university. Examination cell is working with

	shall be conducted.
Resolution	 The resolutions of the Financial Committee meetings held on 16-12-2020 02-06-2021, 28-02-2022 are ratified and the minutes of Finance Committee held on 31-10-2022 are approved for implementation.

GB:02:2022:27:

To consider the proposal in respect of Remunerations paid to the staff involved in examination related works, expenditure incurred on Stationery, printing of question papers, main answer books, and other contingencies and certified Audit Reports for the financial years 2020-21,2021-22 and 2022-23 (31st December 2023) which was ratified by the Finance committee, recommended to the Governing Body for its ratification and need approval for estimated expenditure to be required in examination cell till 31st March, 2023.

- The Principal moves the item (27) i.e., the receipts and payments from the examination sources, expenditure incurred on Remunerations for various Examination works, Stationery, printing of question papers, main answer books and other contingencies audited utilization certificate during the financial years 2020-21, 2021-22 to the members- needs ratification.
- The proposed estimated expenditure for 2022-23 is submitted for approval
- To consider the resolutions passed in the Examination committee meeting and Finance Committee meetings convened on 16-12-2020, 02-06-2021, 28-02-2022 in respect of Remunerations paid to the staff involved in examination related works, expenditure incurred on Stationery, printing of question papers, main answer books and other contingencies during the financial years 2020-21, 2021-22 —Needs ratification
- To consider the proposed estimated expenditure approved by the Finance committee meetings held on 28-02-2022&31-10-2022 for approval

2020-21 - Receipts and Expenditure

Receipts	Rs. 15,17,085.00	
Expenditure	Rs. 8,88,317.50	

2021-22 - Receipts and Expenditure

Receipts	Rs. 62,38,504.40		
Expenditure	Rs. 40,44,690.18		

2022-23 Estimated receipts and expenditure

Resources	Expenditure	
Examination Fee	Details	Amount
III Year	Printing of Answer Booklets	452100
II year	Question Paper Setting remuneration	335208
I Year	Printing of question papers	570593
	Conduct of UG and PG semester	284204

examinations	
Valuation (External)	285107
Conduct of practicals	35855
 Examination Software (AMC)	442917
Printing of Semester Grade sheets, provision cum consolidated marks, migration of UG and PG	581478
Strong room / confidential work expenditure	147893
Shifting of answer scripts	296309
Examination cell staff remuneration	211200
Contingencies	162987
Equipment	206712

Discussion	 The Chairman asked about the documents approved in the examination committee, Finance committee meetings.
	 The Chairman asked to present the details of the expenditure by the examination cell.
	 The Chairman checked the documents.
	 The Chief Accounts Officer scrutinized all vouchers relating to 2020-21, 2021-22 receipts and expenditure booked.
	 The Chief Accounts Officer, O/o the CCE verified the receipts and expenditure submitted to the Governing Body for its approval.
Resolution	 The ratified resolutions of the Examination committee and finance committee in respect of actual receipts and expenditure for the years 2020-21, 2021-22 are ratified.
	 Proposed estimated receipts and expenditure for 2022-23 is approved for implementation.

GB:02:2022:28:

To consider the proposed the UGC annual assistance and its utilization for the purpose which it was sanctioned ie to meet the additional /special needs of the college for the financial year 2020-21 formerly the approval has been taken from the Staff Council, subsequently ratified by the Finance committee and it has been recommended to Governing Body for its ratification.

 The Principal moves the item (28) i.e., the submitted copies of Proposals for getting annual autonomous assistance (eligible as multi faculty institution Rs 20 lakhs) from SERO and the released grant of Rs 16 lakh (80%) and Rs 04 lakhs (20%) initially meet the expenditure from college sources, its utilization towards the additional/special needs of the college, Audited utilization certificate for the Academic/Financial Year 2020-21 were explained and presented to the members- Needs ratification.

2020-21 - Receipts and Expenditure

Total Expenditure	Rs. 20,50,836/-
Utilized UGC Grant	Rs. 4,48,890/-
Utilized College	Rs. 16,01,946/-
Resources	

Discussion	 The Principal explained the utilizedUGC Autonomous Annual assistance for the year 2020-21 and presented its related resolutions of Finance Committee to the members of Governing Body.
	 The Chief Accounts Officer, O/o the CCE verified the proposed estimated receipts and expenditure submitted to the Governing Body for its approval.

S. No	Head of Account	Details of Expenditure incurred by the college	Approved amount Rs.	Actual Expenditure incurred (Rs.)	Re appropr iated
1	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes		50000	0	50000
2	Orientation and re- training of teachers	Faculty Development Programme on "Outcome Based Education – Teaching, Learning and Evaluation"	150000	190950	
3	Re-designing courses and Development of Teaching Learning Material	B.Com. Banking, Insurance and Finance, B.Sc., Food Processing Technology, Botany Chemistry, Horticulture	50000	53040	

4	Workshop and Seminars	Workshop on Preparation of Electronic Service Register Govt of AP to the faculty and Non teaching staff on 29-12-2020	150000	87100	62900
5	Examination Reforms	Examination Branch - Software Maintenance charges – UG & PG Examinations	350000	167000	183000
	Furniture for Office,	Library Equipment Desktops, Laptops and Additional Accessories	250000	358368	
6	Classrooms, Library and laboratories, library equipment, books / journals	Office Equipment 1. 12 A HP Black Toner Cartridges, 2. 328 Canon Black Toner Cartrdiges, etc.		17400	
	Furniture for Office, Classrooms, Library and laboratories, library equipment, books / journals	Office Equipment 1. 12 A HP Black Toner Cartridges, 2. 88 A Canon Black Toner Cartrdiges, etc.		17800	
		Office Equipment 1. High Yield Black Original Cartridge 2. Laserjet Imaging Drum.		9250	
		Office Equipment 1. CCA 388A (HP 88 A Black Toner Cartridge 2. HP 12 A Black Toner Cartridge		9000	
		LAN		9800	
		LAN		8750	
		LAN		11975	
		Library Books		890	
7	Renovation and repairs not leading to construction of a new building	Minor Repairs a. Electrical repairs in Auditorium b. Repairs to wooden stair case c. Repairs to the office classroom furniture	250000	19398	33967

		Repair toMain Door- Auditorium		12000	
		Repair to Printers in the office		3900	
		Repair to Xerox machine in Autonomous Examination Branch		8500	
		Accessories- Laptop (Office)		1300	
		Repairs to Canon Xerox machine in Examination Branch		3250	
7	Renovation and repairs not leading to	Minor Repairs Electrical wiring to Digital Interactive units established in Departments of Statistics, Botany, Chemistry, Mathematics, Physics & Commerce		44820	
	construction of a new			10464	
	building	Electrical Repairs		10132	
				10148	
				23862	
				13300	
				3259	
				18600	
		Polishing spray to the main doors -auditorium		33100	
8	Extension Activities		100000	0	100000
9	Office equipment, teaching aids and laboratory equipment	Purchase of 6 (six) 4K Interactive units for classrooms 1. Dept. Of M.Com. General & M.Sc., Statistics 2. Depts. Of M.Sc, Chemistry & M.Sc, Botany 3. Depts. Of M.Sc., Mathematics & M.Sc., Physics	350000	858000	
10	Guest / Visiting Faculty	Webinar on Industry – Academia interaction- on 03-06-2020 Honorarium to Resource Person – Dr. J.	50000	2000	35520

		Karthikeyan, VIT, Vellore			
		IQAC Meeting – I on 2001-2021 Honorarium to External Peer Team Members		12480	
11	Capacity building of teachers		50000	0	50000
12	Development of Area Study Programmes	Department of Zoology - Activity organized on 11-02-2021	200000	21000	179000
			2000000	2050836	

RE-APPROPRIATE NOTE: 2020-21

It is ratified that the re-appropriated grant of Rs. 7,45,223/- (Rupees Seven lakh forty five thousand two hundred and twenty three only) allowable from the heads viz: "Upgradation of syllabus on regular basis making it skill oriented with quantifiable coutcome", Workshops and Seminars, Examination Reforms, Renovation and repairs not leading to construction of a new building, Extension Activities, Guest/ Visiting Faculty", Capacity Building of teachers and Development of Area Study Programmes utilized in "Orientation and re-training of teachers (Rs. 40,950/-), Re-Designing Courses and Development of Teaching / Learning Material" (Rs. 3,040/-), "Furniture for Office, Classroom, Library and Laboratories"(Rs. 1,93,233/-), "Library Equipment, Books/Journals" and Office Equipment, Teaching Aids and Laboratory Equipment" (Rs. 5,08,000/-)as per the requirement.

Resolution	. The members ratified the implemented action in compliance with the
	minutes of finance committee.

- GB:02:2022:29: To consider the utilized amounts from college sources in order to conduct Autonomous activities- additional/special needs of students for the financial year 2021-22, (UGC- Guidelines, Nature of financial Assistance and other related Provisions) on reimbursement basis for whichthe Finance committee given ratification at meeting held on 28-02-2022recommended to Governing Body for its ratification, the estimated budget submitted to the UGC for the financial year 2022-23 – needs approval
 - The Principal moves the proposed item (29) i.e.,the annual autonomous assistance (eligible as multi faculty institution Rs 20 lakhs) from SERO due to pandemic situation, the UGC assistance is delayed. Hence, it is proposed to fulfill additional / special needs of the college formerly with college resources, it will be submitted to the UGC for its reimbursement. Accordingly the college

conducted autonomous activities in the premises during 2021-22 and met the expenditure from college resources Rs. 16.00 lakhs. The college submitted audited utilization certificate, statement of expenditure and report on autonomous activities to the UGC on 15-07-2022 – needs ratification and the estimated budget proposal was submitted to the UGC for the financial year 2022-23 – needs approval.

2021-22 - Receipts and Expenditure

Total Expenditure	Rs. 21,01,755/-
Utilized UGC Grant	Rs. 14,73,533/-
Utilized from selfsources	Rs, 6,28,222/-

Discussion	 The Principal explained the utilization of UGC Annual assistance for the year 2021-22 and presented, resolutions of Finance Committee to the members of Governing Body. The Chief Accounts Officer, O/o the CCE verified the receipts and expenditure submitted to the Governing Body for its approval.
	 Proposed estimated budget for the year 2022-23.

S. No	Head of Account	Details of Expenditure incurred by the college	Approved Amount	Actual expenditure incurred	Reappropri ated
1	Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	Inplant Training to Various Industries by the Students of B.Vocational FPT from 15-05-2021 to 14-07-2021 – Transportation charges		13500	36500
2	Orientation and re- training of teachers	Training on Capacity Building Implementation on E-Office to Non- Teaching staff working in GDC of Chittoor District on 06-08-2021	150000	1000	145000
		Faculty Development Programme – IQAC – One Day Training – Resource Person Remuneration organized on 11-08-2021		4000	
3	Re-designing courses and Development of Teaching Learning Material	Distribution of Study Material to PG students in Human Values and Professional ethics	50000	3850.00	46150
4	Workshop and		150000		150000

	Seminars				
		UG Examination Software – AMC	350000	99000	
		AMC for UG Examination automation Phase 2		34200	
5	Examination Reforms	AMC for PG Examination Automation Phase 1		104110	
3	Examination Reforms	AMC for PG Examination Automation Phase 2		35900	
		AMC for PG Examination Automation Phase 3		37299	
		AMC for PG Examination Automation		44143	
		AMC for Office Automation (fro 27-01- 2020 to 26-11-2021)		81444	
		Procurement of Cloud Infrastructure and Service for the period of 10-07-2021 to 10-10- 2021		82038	
		Cloud infrastructure e- payment from 10-10- 2021 to 10-01-2022		82038	
		Software Solutions for Printing of Semester Grade sheets and Provisional Certificates		349870	
		Software Solutions for Printing of Semester Grade sheets and Provisional Certificates		188800	
6	Furniture for Office, Classrooms, Library and laboratories, library equipment, books / journals	Library Barcoding	250000	116000	134000
7	Renovation and repairs not leading to construction of a new building	Renovation of flooring with vitrified tiles and internal paints for office room and NSS room	250000	147000	103000
8	Extension Activities		100000		100000
9	Office equipment, teaching aids and laboratory equipment	HP Laserjet Pro M126a, HP Laserjet Pro M126nw HP Laserjet Tank M FP 1005w	500000	160893.00	

			2000000	2101755	853950
12	Area Study Programmes		50000		50000
11	Capacity Building for teachers		50000		50000
		Guest Lecture by Prof. G. Mothilal, Professor, Pondicherry University, Pondicherry on Accounting Standards, on 11-02-2022		8700.00	
10	Guest / Visiting Faculty	Guest Lecture on Organization of lac Operon and Tryptophan Operon by Dr. S. Siva Prasad, Retd. Lecturer in Zoology, NPS GDC(W), Chittoor to UG and PG students	50000	2000.00	39300
		Canon ADV 4225 Xerox machine on buyback system for Office Administration		103000	
		HP 24-CB-789IN ALL in One Desktop HP 15S-EQ2143AU Laptop		402970.00	
		HP Laserjet Tank MPF 1005 HP Scanjet Pro 3500f1			

RE-APPROPRIATE NOTE: 2021-22

It is ratified that the re-appropriated grant of Rs. 9,55,705/- (Rupees Nine lakh fifty five thousand seven hundred and five only) allowable from the heads viz: "Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcome", Orientation and re-training of teachers, "Re-Designing Courses and Development of Teaching / Learning Material", Workshops and Seminars, "Furniture for Office, Classroom, Library and Laboratories", "Library Equipment, Books/Journals", Renovation and repairs not leading to construction of a new building, Extension Activities, Guest/ Visiting Faculty", Capacity Building of teachers and Development of Area Study Programmes utilized in "Examination Reforms (Rs. 7,88,842/-), and Office Equipment, Teaching Aids and Laboratory Equipment" (Rs. 1,66,863/-) as per the requirement.

UGC Grant Proposed Budget for the financial year 2022-23.

Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	25000
Orientation and re-training of teachers	1200000

Re-designing courses and Development of Teaching Learning Material	25000
Workshop and Seminars	50000
ExaminationReforms	200000
Furniture for Office, Classrooms, Library and laboratories, library equipment, books / journals	125000
Renovation and repairs not leading to construction of a new building	100000
Extension Activities	25000
Office equipment, teaching aids and laboratory equipment	150000
Guest / Visiting Faculty	25000
Capacity building of teachers	50000
Development of Area Study Programmes	25000
Total Rs.	2000000

Resolution	The approved resolutions of Finance Committee for the Utilization of UGC
District Conver	Autonomous annual Assistance for the year 2021-22 is ratified.
	 Proposed budget for the year 2022-23 is approved for implementation.

GB:02:2022:30:

To consider the proposal for continuation of the existing Examination Fee rates implemented (2020-21, 2021-22) for the financial year 2022-23 - approved by the Finance committee and recommended to Governing Body for its approval

The Principal moves the item (30) to the members the examination procedure / fee adopted by the college during 2021-22 and 2021-22 and the same is to be continued for the academic year 2022-23 which was approved earlier by the Finance Committee meeting held on 02-06-2021 and recommended to the Governing Body – needs approval

Discussion	 The examination procedure / fee charged to the students in 2020-21,2021-22 explained by the Principal and the examination notifications given earlier were presented from to the members.
	 Members verified the Examination notifications already issued to the studentsin 2022-23.

Approved the following remuneration rates to various Examination Assignments/works for implementation

SL No.	Item	Autonomous entity – Revised Rates w.e.f. 01-09-2020	
1.	REMUNERATION FOR PAPER SETTING : (UG & PG)		
1	U.G Courses :-	Rs. 475-00	
	(B.A./B.Sc./B.Com./ Dip. Courses		
2	Translation Charges per paper of all Courses	Rs, 100-00	

Discussion	 college self - sources Expenditure on Graduation Day Celebrations Rs 3,8 Conduct of Governing Body Remittance of university fee The Chief Accounts Officer, O/o the CCE verified the expenditure submitted to the Governing Body for its 	e receipts and
Resolution	The proposal is considered and ratified.	

Chairman of Governing Body & Commissioner of Collegiate Education, AP

PVKN Government College (A), Chittoor

(Affiliated to Sri Venkateswara University, Tirupati)

Minutes of the First Governing Body Meeting:

The First Governing Body meeting of PVKN Government College (A), Chittoor was conducted through online on 19th August, 2020, from 3.00 pm to 6.30 pm with the Hon'ble Special Commissioner of Collegiate Education, Sri M.M. Nayak IAS., as the Chairman of the Governing Body and the following members.

Sl. No	Category	Designation in the Governing Body	Name of the Governing Body Member	Status
1.	Educationist	Chairman	Sri. M. M. Nayak, IAS Special Commissioner of Collegiate Education, Govt. of Andhra Pradesh	Chaired the GB Meeting
2.	Industrialist	Member	Sri C.G. Sethuram, Group CEO, Thirumalai Chemical Limited, Chennai– 984000991,cgsethuram@yahoo.com	Attended
3.	Professional	Member	Dr. T. Anand, Scientist "F", Defence Food Research Laboratory, Mysore 98481833102 anand@dfrl.drdo.in	Attended
4.	UGC Nominee	Member Nominated by the UGC	Prof. Omkar Upadhyay, Dept. of English, Lucknow University, Lucknow – 09935456262 onupadhyay21@yahoo.com	Attended
5.	Educationist or Industrialist	Member Nominated by the Principal for two years	Dr. A. Madhusudhana Rao, Reader in Botany & IQAC Coordinator, Jawahar Bharathi Govt. Aided Degree College, Kavali– 9866903879, madhu09niru@gmail.com	Attended
6.	University Nominee	Member Nominated by the Affiliated University	Prof. S. Vijaya Bhaskar Rao, Dept. of Physics, SVU College of Sciences, S.V. University, Tirupati 9440953122, drsvbr@rediffmail.com	Attended
7.	State Government Nominee	Member	The Regional Joint Director of Collegiate Education, Old DRDA Building, Ground Floor, Pragathi Bhavan, Near Kotireddy Circle, Opp. All India Radio, Kadapa-1.	Attended
8.	Teacher of the College	Faculty Member Nominated by the Principal	Sri B. Ramesh Chandra Babu, Lecturer in MathematicsPVKN Govt. College(A), Chittoor– 9440182185, abhiram555@gmail.com	Attended

Governing Body Meeting -I- Minutes of the Meeting

9.	Teacher of the College	Faculty Member Nominated by the Principal	Dr. B. Purushotham, Lecturer in Zoology, PVKN Govt. College(A), Chittoor— 9966452703- aristatilzoo@gmail.com	Attended
10.		Special Invitee	Dr. Ch. Thulasi, Academic Guidance Officer, O/o CCE, AP, Vijayawada.	Attended
11.		Special Invitee	Dr. Anil Kumar, Academic Officer, Academic O/o CCE, AP, Vijayawada.	Attended
12.	Ex officio	Member	Principal Dr. G. Ananda Reddy	Attended

The following are the Minutes of the meeting:

Minutes of the Meeting I ACADEMIC ASPECTS

GB: 01:2020: 01: To consider and approve the newly introduced UG, PG, Diploma & Certificate Courses during the period 2018-19 & 2019-2020.

• The Principal moves the item (1) i.e., the list of UG, PG, Diploma & Certificate Courses viz department wise introduced during 2018-2020 to the Governing Body -Needs ratification.

Discussion	The chairman and members welcomed the introduction of New UG, PG courses including the Diploma and Certificate courses during the academic years 2018-19 and 2019-20. The Chairman advised the college to run the newly introduced courses effectively in order to improve the academic standards of the students.
Resolution	The Governing Body approved the introduction of UG, PG, Diploma and Certificate courses during the academic year 2018-19 and 2019-20.

GB: 01:2020: 02: To Consider the proposal for introduction of new market-oriented courses w.e.f. 2020-21 with the sanctioned strength of 30 seats in each course.

• The Principal moves the item (2) for approval ie the list of new marketoriented courses to be introduced from the current academic year(2020-21) onwards with sanctioned strength of 30 seats for UG and 20 seats for PG in each programme and permission to engage guest faculty, and other learning resources to the students. Needs approval (Annexure-2)

Discussion	The chairman and members discussed the relevance of new market oriented courses planned to be introduced from the academic year 2020-21 with the sanctioned strength of 30 seats in each course.
Resolution	The Governing Body unanimously approved the introduction of new market oriented courses proposed by the college to be started

from	2020-21	with	the	sanctioned	strength	of	30	seats	in	each
cours	e.									

- GB: 01:2020: 03: To consider the proposal of student sanction strength of 40 seats in B.Sc., Mathematical Science combinations instead of 60 and in Biological sciences sanctioned strength of 50 instead of 60 in each combination and proposed to discontinue B.Sc., Mathematics, Physics, Chemistry (EM), B.Sc., Microbiology, Botany, Zoology(EM) and B.A. History, Economics, Political Science (EM) from the academic year 2020-21 due to uneconomical student strength.
 - The Principal moves item (3) ie the existing sanctioned strength of Mathematical combinations from 60 to 40 in MPC EM, MPCS, MECS, MSCS and in Biological Science combinations sanctioned strength of 50 instead of 60 based on past five years data.
 - Relating to the proposed discontinuation of courses viz. B.Sc., Mathematics, Physics, Electronics (EM), Mathematics, Physics, Chemistry (TM), B.Sc., Microbiology, Botany, Zoology (EM) and B.A. History, Economics, Political Science (EM) MA Economics combinations from 2020-21 with regard to their admission intake status. They are uneconomical. Hence, it is proposed to discontinue the above combinations from 2020-21- Needs approval and ratification.

	omations from 2020-21- Needs approvar and ratification.		
Discussion	 The principal explained the reasons for reduction of sanctioned strength of 60 seats in B.Sc., Mathematical Science combinations to 40 and also the reduction of student strength of 50 instead of 60 in Biological Sciences because of the uneconomical strength in the past five years. The Principal explained that the NIRF ranking will affect the college ranking if there is a disparity between the sanctioned strength and the actual strength of the students who joined the course. The Principal also placed before the admission intake status of B.Sc., Mathematics, Physics, Electronics (EM), Mathematics, Physics, Chemistry (TM), B.Sc., Microbiology, Botany, Zoology (EM) and B.A. History, Economics, Political Science (EM) combinations and MA Economics and requested for discontinuation from 2020-21. 		
Resolution	 Resolved to reduce the intake strength of students into B.Sc., Mathematical Science combinations from 60 to 40 seats and also the reduction of student strength of 50 instead of 60 in Biological Sciences. Resolved to discontinue B.Sc., Mathematics, Physics, Electronics (EM), Mathematics, Physics, Chemistry (TM), B.Sc., Microbiology, Zoology, Chemistry (EM), Microbiology, Botany, Chemistry (EM) and B.A. History, Economics, Political Science (EM) combinations and MA Economics from 2020-21. 		

- **GB: 01:2020: 04**: To consider and approve the proposal of the time span for completing the UG course within a time limit of 6 years, PG course in 4 years.
 - The principal moves the item (4) which was approved and recommended by the Academic Council to the Governing Body ie the maximum time limit to be allowed to the registered students for UG (three year duration course) completion within six year period and PG (two year duration) in four years from the date of their joining needs ratification.

Discussion	• The members discussed the completion of UG and PG courses in the maximum time limit of 6 years and 4 years respectively as proposed by the college and decided to approve the proposal.
Resolution	• Resolved to approve the maximum time limit to complete UG courses in 6 years from the date of joining and PG courses in 4 years from the date of joining.

GB: 01:2020: 05: To consider and approve the proposal with regard to student attendance to get eligibility to appear for examination for both UG, PG Certificate/diploma/advanced diploma/B.vocational courses.

• The principal moves the item(5)The students should put up 75% of attendance to write Sem end examinations. Condonation is allowed to those who put up between 50 to 74 percent on par with the parent University Examination Regulations. – needs ratification for the year 2018-19, 2019-20 and approval for 2020-21.

	• The chairman of the Governing Body, Hon'ble
Discussion	Commissioner Sir wanted clarification on allowing the students to write examinations on condonation basis. The principal explained that the students who fall short of attendance on medical grounds will be permitted after production of medical certificates by the students. It is done as per the regulations of the Parent University.
Resolution	• The Governing Body approved and ratified the proposal in respect of condonation to the students on medical grounds.

GB: 01:2020: 06: Approval of Result analysis for the academic years 2018-19 and 2019-20.

• The Principal moves the item (6) Result Analysis to the members for the academic years 2018-19 and 2019-20-Needs Approval.

Discussion	• The chairman wanted to know why the results of I Sem results are low. The principal explained that the students who wrote their intermediate exams on annual pattern need some time to adapt themselves to the semester system. Moreover, some of the students joined in the college in August also. However, the principal stated that the II, III and remaining SEM results are satisfying. By the time, the students finish their UG course, most of them get around 8.0 grade points.
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	• Resolved to approve the results after taking into consideration the Principal's explanation. However, the
Resolution	chairman and the members advised that the faculty should feel responsibility and concentrate on improvement of results as it is a quality indicator to the admissions, as most of the Faculty are Possessed Doctorates and well
	experienced.

GB:01:2020:07:To consider and approve the proposal with regard to students Extracurricular Activities-Sports& Games, cultural activities, NSS, NCC and Women Empowerment activities.

• The principal moves the item (7)-for conduct of Extracurricular Activities- Sports& Games, cultural activities, NSS, NCC and Women Empowerment activities.

Discussion	• The chairman and the members appreciated the efforts of the college in conducting extra-curricular activities: Sports& Games, cultural activities, NSS, NCC and Women Empowerment activities				
Resolution	 Resolved to approve the extra-curricular activities conducted by the college. 				

GB:01:2020:08: To consider and approve the proposal in respect of seed money to be instituted for promoting research among the faculty & the students from the academic year 2020-21

- Seed money is the initial assistance given to start new projects works by
 the students and the faculty. The college takes initiative to generate seed
 money through internal sources such as CPDC and the Staff and external
 sources such as Alumni, Philanthropists, educationists and industrialists.
- Seed money is provided to the students to start research on innovative projects with relevance to local needs. It is also provided to the faculty for paper presentations in International conferences / seminars and for publications of articles in high impact factor / Scopus journals. The faculty also can take up project works with worthy, relevant outputs.
- The research core committee scrutinizes the applications and approves the projects of the faculty / students after evaluating the actual relevance of suchprojects.

Discussion	• The chairman wanted clarification on generation of seed money. After being satisfied by the principal's information on generation of seed money from the sources of CPDC, faculty contribution, Alumni, Philanthropist and industrialists, the chairman and the members appreciated the innovative move and decided to approve it.			
Resolution	• The chairman and the members approved the proposal of generation of seed money and advised to implement it sincerely in the interest of students from 2020-21.			

GB:01:2020:08A: To consider and approve the proposal in respect of award of credits to the online courses.

Discussion	 The Principal placed before the members the idea of awarding credits to the students who attend and complete the online courses as a measure of encouragement. The chairman and the members appreciated the initiative and advised to implement it sincerely.
Resolution	 The chairman and the members approved the proposal unanimously in respect of awarding credits to the students who complete online courses as per guidelines

II ADMINISTRATIVE ASPECTS

GB:01:2020:09: To consider and ratify the decision implemented namely the nominated positions (Academic Coordinator to coordinate the academic activities and their documentation and internal assessment etc. in the Academic cell from 2018-19 and 2019-20.

• The Principal moves the item (09) for discussion i.e. the nominated positions like Academic Coordinator to serve in Academic Cell as per the UGC guidelines for the academic years 2018-19 and 2019-20 – needs ratification.

Discussion	The chairman sought to know whether there was a need for Academic Coordinator. The principal explained the need for the Academic Coordinator in order to carry out all academic activities such as Admission drives, conduct of bridge courses, Open House demonstrations, Mentor-Mentee interactions, Parent's meetings, academic audit, online classes etc.
Resolution	The chairman and the members unanimously approved the proposal of the college to avail the services of the nominated positions of Academic Coordinator. The chairman insisted that the Academic Coordinator should also concentrate on their academic work besides acting in such positions.

GB:01:2020:10: To consider and ratify the nominated positions i.e. Controller of Examinations and Deputy Controller of Examinations along with supporting staff in Examination Cell for the years 2018-19 and 2019-20, approval for their continuation in 2020-21.

• The Principal moves the item (10) ie the nominated positions i.e. Controller of Examinations and Deputy Controller of Examinations along with supporting staff to the examination cell for the academic years 2018-19, 2019-20, functioning in accordance with the UGC Autonomous Guidelines / Regulations 2018 - needs ratification

Discussion	 The principal explained the need for positions of the Controller of Examinations and Deputy Controller of Examinations and the supporting staff to conduct examinations under the autonomous mode in a fool proof manner as per the UGC Autonomous guidelines 2018. The chairman deferred the proposal of taking the supporting staff to the next Governing Body meeting.
Resolution	 Resolved to approve the positions of Controller of Examinations and Deputy Controller of Examinations to conduct examinations in autonomous mode in accordance with the UGC Autonomous guidelines 2018.

- **GB:01:2020:11:** To consider the proposed members of statutory committees such as Academic Council, Board of Studies and Finance Committee under the specified categories as per the UGC Regulations for a period of three years: 2018-19 and 2019-20 for ratification and approval for 2020-21.
 - The Principal moves item (11) ie the list of Statutory committee members to serve in Academic Council, Board of Studies as per the UGC Regulations 2018 under the specified categories. For Finance Committee, one member i.e. Finance Officer as university nominee was nominated by the parent university. The other members were proposed by the Principal under the specified categories for the financial years 2018-19 and 2019-20- needs ratification and approval for 2020-21. (Annexure -4)

Discussion	The principal presented the information regarding the statutory committees such as Academic Council, Board of Studies and Finance Committee which were formed as per the UGC Regulations for a period of three years. The chairman and the members decided to approve it.
Resolution	• The chairman and the members unanimously approved and ratified the formation of statutory committees such as Academic Council, Board of Studies and Finance Committee for a period of three years i.e. from 2018-19 to 2020-21.

GB:01:2020:12: To consider and approve the Teachers nominated under faculty category to serve in Governing Body.

• The principal moves item (12) i.e. Teacher nominees from the faculty category and also special invitees like, Academic Coordinator, IQAC Coordinator, UGC Coordinator, Research Coordinator, Controller of Examinations and Estate Maintenance Convener to serve in Governing Body for the period of two years as per the UGC guidelines – needs approval.

Discussion	• The principal informed to the Governing Body about the inclusion of the names of two senior lecturers from the college, Sri B. Ramesh Chandra Babu, Lecturer in Mathematics and Dr. B. Purushotham, Lecturer in Zoology and also special invitees like, Academic Coordinator, IQAC Coordinator, UGC Coordinator, Research Coordinator, Controller of Examinations and Estate Maintenance Convener. The chairman and the members appreciated the proposal and decided to approve it.
Resolution	 The chairman and the members unanimously approved the nomination of two senior lecturers from the college, Sri B. Ramesh Chandra Babu, Lecturer in Mathematics and Dr. B. Purushotham, Lecturer in Zoology and also special invitees like, Academic Coordinator, IQAC Coordinator, UGC Coordinator, Research Coordinator, Controller of Examinations and Estate Maintenance Convener to the Governing Body. The chairman and the members appreciated the decision of inclusion of some of the college lecturers as special invitees in the Governing Body.

GB:01:2020:13: To consider and approve, the services of Chartered Accountant for auditing UGC Annual Autonomous Assistance Accounts for timely submission of Audited Utilization Certificate and Statement of Expenditure to the UGC for release of further assistance to the college.

• The Principal moves the item (13) ie the services of Chartered Accountant to the college, for taking advice on financial matters, necessary suggestions and also for providing service for the financial year 2018-19 and 2019-20 needs ratification and approval for 2020-21

Discussion	The chairman and the members advised the college administration to avail the services of a qualified Chartered Accountant with the registration number. The services of a Chartered Accountant can be availed for a maximum period of three years and change the auditor once in three years.
Resolution	 Resolved to approve the services of Chartered Accountant for auditing UGC Annual Autonomous Assistance and for timely submission of Utilization Certificates and Statement of Expenditure. Also resolved to change the auditor once in 3 years.

GB:01:2020:14: To consider and ratify the engagement of skilled persons i.e. a clerk, two computer programmers and one office subordinate in the examination section from 2018-19 and 2019-20 and approval for engaging such services in 2020-21.

• The Principal moves item (14) ie engagement of a clerk and two computer programmers to maintain records, bills, and other examination related works, services of one office subordinate is also required for this section which were approved by the Statutory committees and recommended to the GB from the academic years 2018-19 and 2019-20 - needs ratification. The expenditure shall be met from the examination sources only.

Discussion	The chairman deferred the proposal till the next Governing Body meeting.
Resolution	 Resolved to defer the proposal of engaging the skilled persons i.e. a clerk, two computer programmers and one office subordinate in the examination section.

GB:01:2020:15: To consider and approve the resolutions passed in Academic Council meeting –I held on 20-05-2019 and recommended to Governing Body.

• The Principal moves the item (15) for discussion ie the resolutions approved in the First Academic Council meeting held on 20-05-2019 to the members of Governing Body -Needs ratification(Annexure-5)

Discussion	• The chairman and the members who have already read the 1 st Academic Council resolutions as mentioned in Annexure-5 decided to approve the same
Resolution	• Resolved to approve the resolutions of 1 st Academic Council meeting held on 20-05-2019.

GB:01:2020:16: To consider and approve the resolutions passed in the second Academic Council meeting-II held on 24-06-2020.

• The Principal moves the item (16) for discussion ie the resolutions approved in the second Academic Council meeting conducted on 24-06-2020, recommended the items to the Governing Body for ratification to the new courses which were already introduced / offered during 2019-20 and needs approval to the New UG, PG and Ph.D. programmes, Certificate / Diploma Courses to be introduced during 2020-21 i.e. Blended B.Sc., Hons courses in UG viz. (B.Sc., Hons Physics), CCE approved UG market oriented courses, PG – M.Sc., Statistics, M.Sc., Computer Science and M.A. Telugu-Needs approval and ratification..

Discussion	 The chairman and the members who have already read the 2nd Academic Council resolutions and decided to approve the same. The introduction of new UG, PG and Ph.D. programmes, Certificate and Diploma courses to be introduced during 2020-21namely Blended B.Sc., Hons courses in UG viz. (B.Sc., Hons Physics), CCE approved UG market oriented courses, PG – M.Sc., Statistics, M.Sc., Computer Science and M.A. Telugu was also discussed
Resolution	 Resolved to approve the resolutions of 2nd Academic Council meeting held on 24-06-2020. The Governing Body ratified the introduction of new UG, PG and Ph.D. programmes, Certificate and Diploma courses to be introduced during 2020-21namely Blended B.Sc., (Hons.) courses in UG viz. (B.Sc., Hons Physics), CCE approved UG market oriented courses, PG – M.Sc., Statistics, M.Sc.,

Computer Science and M.A. Telugu.

GB:01:2020:17: To consider and ratify the IQAC Meetings" Minutes conducted during 2018-19,2019-20, External Peer Team members nomination, Annual Progress Report for 2018-19 submitted to the UGC and approval for 2020-21.

• The principal moves the item (17) to the Governing Body ie the IQAC Meetings conducted, recorded Minutes (as per the UGC regulations 2018) during 2018-19, 2019-20, External Peer Team members nomination, Annual Progress Report of 2018-19 which was submitted to the UGC-needs ratification and approval to the above for 2020-21.

Discussion	 The principal explained the formation and the IQAC periodical meetings conducted for 2018-19 and 2019-20. He explained the composition of IQAC with the External Peer Team members and the submission of Annual Progress Reports to the UGC.
Resolution	The chairman and the members ratified the proposal.

GB:01:2020:18: To consider and approve the proposal in respect of IQAC activities of the college and the performance reports submitted to the UGC by External peer team members of IQAC, during 2018-19,2019-20.

• The principal moves the item (18) to the Governing Body in respect of IQAC activities of the college and the performance reports submitted to the UGC by External peer team members of IQAC, during 2018-19,2019-20.-Needs ratification

Discussion	• The principal explained IQAC activities of the college and the performance reports submitted to the UGC by External peer team members of IQAC.
Resolution	The chairman and the members approved the performance report submitted to the UGC by the External Peer Team members for the year 2018-19 and 2019-20

GB:01:2020:19: Management Information System (MIS): To consider and approve the automation and installation of software for the purpose of processing the data base, its maintenance, security, data access to the students, controlling and analysis required in office, examination cell and library E-administration as per the NAAC revised quality framework guidelines for Autonomous Colleges.

• The Principal moves item (19) i.e. bringing the examination reforms into the system as per UGC guidelines in autonomous colleges. It is

one of the key initiatives for which the automation soft ware installation is required, for the purpose of maintenance, processing, accessing to the students, controlling and analysis, examination cell, library etc – needs ratification.

Discussion	• The principal explained the need for automation and installation of software for processing database, its maintenance, data accessing to the students, controlling and analysis, examination cell, library etc. The Commissioner felt the need for introduction of MIS in all colleges.
Resolution	 Resolved to approve the MIS – Management Information System in respect of automation, installation of software for processing database, its maintenance, security, controlling and analysis required in office, examination cell, library and for E-administration as per the NAAC Revised Quality Framework guidelines for Autonomous Colleges.

GB:01:2020:20: To consider and approve the code of conduct for the students and the staff,

- The Principal moves item (20) for discussion i.e. a code of conduct for the students and the staff members- needs approval.
- The students should attend college by wearing the stipulated uniform 4 days in a week. They are permitted to attend college in formals on Wednesday and Saturday. Students should wear ID cards on all working days.
- All staff should follow the Code of conduct, dress code and UGC directions communicated from time to time.

Discussion	The chairman and the members were appreciative of the code of conduct for the students and the staff.
Resolution	• Unanimously resolved to approve the code of conduct for the students and the staff.

III. FINANCIALASPECTS

GB:01:2020:21: To consider the resolutions passed in the first Finance Committee meeting held –I on 11-03-2019 and placed before the members for discussion.

• The Principal moves item (21) ie the resolutions passed in the first Finance Committee Meeting held on 11-03-2019 to the membersneeds ratification.(Annexure-8)

Discussion	• The principal presented the activities of the college during 2018-19 as mentioned in Annexure – 8 and the approval given by the 1 st Finance Committee members in the meeting held on 11-03-2019. The chairman and the members discussed and decided to approve the Finance Committee resolutions.
Resolution	• Resolved to approve the 1 st Finance Committee resolutions dt: 11-03-2019.

- **GB:01:2020:22:**To consider the resolutions passed in the second Finance Committee meeting held –II on 31-01-2020 and placed before the members for discussion.
 - The Principal moves the item(22) ie the resolutions passed in the second Finance committee Meeting convened on 31-01-2020 needs ratification.(Annexure-9)

Discussion	• The principal presented the activities of the college during 2019-20 as mentioned in Annexure – 9 and the approval given by the 2 nd Finance Committee members in the meeting held on 31-01-2020. The chairman and the members discussed and decided to approve the Finance Committee resolutions.
Resolution	• Resolved to approve the 2 nd Finance Committee resolutions dt: 31-01-2020.

- **GB:01:2020:23:**To consider the resolutions passed in the Examination committee and Finance Committee in respect of Remunerations paid to the staff involved in examination related works, expenditure incurred on Stationery, printing of question papers, main answer books, and other contingencies during the financial year 2018-19,2019-20 for ratification.
 - The Principal moves the item (23) ie the receipts and payments from the examination sources, expenditure incurred on Remunerations for various Examination works, Stationery, printing of question papers, main answer books and other contingencies audited utilization certificate during the financial year 2018-19, 2019-20 to the members- needs ratification.
 - To consider the resolutions passed in the Examination committee meeting and Finance Committee meetings convened on 31-01-2020 in respect of Remunerations paid to the staff involved in examination related works, expenditure incurred on Stationery, printing of question papers, main answer books and other contingencies during the financial year 2019-20 –Needs ratification.

Discussion	• The principal gave a detailed account of remunerations paid to the staff involved in examination related works, expenditure incurred on Stationery, printing of question papers, main answer books, and other contingencies for the years 2018-19 and 2019-20. The Commissioner advised the principal to fix priorities in meeting the expenditure related to examinations. He also advised the administration to have a detailed discussion with AGO of the CCE, AP, Vijayawada with regard to the exam related issues for 2020-21.
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Resolution	 Resolved to fix priorities in respect of examination related expenditures as advised by the Chairman and approved by the members.

GB:01:2020:24:To consider the UGC annual assistance which was released by the UGC and utilized for the purpose it was sanctioned ie to meet the additional /special needs of the college for the financial year 2018-19 for which the approval has been taken from the Finance committee / Autonomous committee and passed the resolutions. The items are placed for discussion.

• The Principal moves the item (24) ie the submitted copies of Proposals for getting annual autonomous assistance (eligible as multi faculty institution Rs 20 lakhs) from SERO and the released grant of Rs 16 lakh (80%) and Rs 04 lakhs (20%) from college sources, its utilization towards the additional/special needs of the college, Audited utilization certificate for the Academic/Financial Year 2018-19 and presented to the members- Needs ratification. (Annexure -10 Page No. 96 to101)

Discussion	• The principal explained to the chairman and the members the Annual Autonomous Assistance given by the UGC to the tune of Rs. 16 lakhs and the amount spent from the college sources to the tune of 4 lakhs for the financial year 2018-19 along with the resolutions passed in the Finance Committee meeting vide Annexure 10. Page No. 96-101.
Resolution	 Resolved to ratify the expenditure statements as approved by the Finance Committee for the year 2018-19.

GB:01:2020:25: To consider the utilized UGC annual assistance which was released by the UGC to meet the college additional/special needs for the financial year 2019-20 and advancing the required amount from the college self sources initially to undertake the activities specified(Additional Needs, Special Needs) by the UGC (Nature of financial Assistance and other related Provisions) on reimbursement basis for which the approval has been taken from the Finance committee/Autonomous committee and passed the resolutions to that effect and are placed for discussion.

The Principal moves the proposed item (25) the annual autonomous assistance (eligible as multi faculty institution Rs 20 lakhs) from SERO and the released grant of Rs 16 lakh (80%) and Rs 04 lakhs (20%) from college sources, its utilization towards the additional/special needs of the college, Audited utilization certificate for the Academic/Financial Year 2019-20 to the members, and also the necessity of required amount from the college self-sources initially to undertake the activities specified (Additional Needs, Special Needs) by the UGC from the month of April to the March of the next year- Needs Ratification

Discussion	• The principal explained to the chairman and the members the Annual Autonomous Assistance given by the UGC to the tune of Rs. 16 lakhs and the amount spent from the college sources to the tune of 4 lakhs for the financial year 2019-20 along with the resolutions passed in the Finance Committee meeting vide Annexure 10. Page No. 102-109 and the principal explained the necessity of required amount from the college self-sources initially to undertake the activities specified (Additional Needs, Special Needs) by the UGC from the month of April to the March of the next year. (Nature of financial Assistance and other related Provisions) on reimbursement basis as the UGC releases this annual Autonomous Assistance at the end of the Financial year and insists to settle accounts by 31st March every year, unspent amount shall be returned to UGC with interest/ if the college utilizes a part of amount, then the UGC releases to the extent of the utilized amount for the next financial year.
Resolution	 Resolved to ratify the expenditure statements as approved by the Finance Committee for the year 2019-20 and to organize, conduct the activities (maintain Eco System) year long, specified by the UGC in its regulations under the Nature of financial Assistance and other related Provisions or Additional/Special needs of the college initially from the available college resources on reimbursement basis for the respective financial year.

GB:01:2020:26: To consider the proposal of enhancement of Examination Fee to the UG (05%),PG (10%) over the parent university fee from the AY 2020-21. Earlier the college has (from 2018-19 year onwards) adopted UG, PG fee structure of Parent University relating to the Courses as well as Examination.

• The Principal moves the item (26) to the members that the institution was conferred with fresh autonomous status during 2018-19. The system is in transition stage: Double Valuation procedure is followed for PG courses. The UGC grant is disallowable to meet the operating expenditure of the Examination Cell. Inflation is one of the factors for a marginal fee enhancement to the UG (05%) and PG (10%) over the parent university fee from the AY 2020-21. The payment shall be made by the candidate directly either through challan in the bank or remitted through digital mode- Needs ratification.

Discussion	• The principal explained the proposal of enhancement of examination fee to the UG students (5%) and PG (10%) over the parent university fee from the academic year 2020-21 because of double evaluation of PG papers and inflation.
Resolution	• The chairman and the members approved the enhancement of examination fee at the rate of 5% to UG courses and 10% to PG courses w.e.f. 2020-21

- **GB:01:2020:27:** To consider the Proposal for Enhancement of Remuneration to the supporting staff engaged in the Examination cell and the maintenance of college premises wef 01.07.2021.
 - The Principal moves the item (27) a proposal to the Governing Body for enhancement of Remuneration (10 percent on the existing) to the supporting staff engaged in the Examination cell and the maintenance of college premises w.e.f.01.07.2021.

Discussion	• The principal explained the need for enhancement of remuneration to the supporting staff engaged in examination cell and enhancement of payment to the piece rate attenders who are engaged in maintenance of college premises w.e.f. 01-07-2021. The chairman suggested to discuss the enhancement of remuneration to the supporting staff in examination cell in the next Governing Body Meeting. However, the chairman wanted to know the number of persons engaged on piece rate basis for maintenance of college premises to consider the issue positively.
Resolution	 Resolved to defer the proposal of enhancement of remuneration to the supporting staff engaged in examination cell to the next Governing Body meeting.

- **GB:01:2020:28:** To consider the proposal for maintenance of sports infrastructure, e.resources in Library, office automation, laboratory equipment, sports facilities etc.
 - The Principal moves the item (28) proposal to the Governing Body for maintenance of sports infrastructure, E-resources in Library, office automation, laboratory equipment, sports facilities etc- needs ratification for 2018-19,2019-20 and approval for 2020-21.

Discussion	 The principal placed before the members the proposal for maintenance of sports infrastructure, E-resources in the library, office automation, laboratory equipment, sports facilities etc and assured the members that an annexure related to the above items will be submitted shortly. However, the chairman deferred the discussion till the next Governing Body Meeting.
Resolution	 Resolved to submit the detailed information with regard to the proposal for maintenance of sports infrastructure, E-resources in the library, office automation, laboratory equipment, sports facilities etc. The above agenda will be taken up for discussion in the next Governing Body Meeting.

GB:01:2020:29: To consider the Proposal for engaging the services of Guest faculty and organizing Guest/Visiting faculty Lectures, Honorarium to the

members of Statutory committees, TA, DA and other incidental Expenditure and the requirement of the services of one Office Subordinate, One day Security, one night security, one Sweeper in the premises. Hence it is placed for discussion.

• The Principal moves the item(29) in view of the proposed item of introducing new courses, existing course combinations of UG PG, Designing the syllabus, Certificate/Diploma courses, safe guard of Valuable infrastructure etc the services of guest faculty, Expert visiting faculty are required to fulfil the academic needs of the students and for payment of *honorarium to the members of Statutory committees, TA, DA and other incidental Expenditure for conducting statutory meetings twice a year.* For maintenance of women waiting room, play-field, gymnasium, safeguard of the infrastructure, the services of one additional Sweeper, one Office Subordinate one day Security and one night security services are required-needs approval for implementation.

	The principal explained the payment of honorarium to the external members of the statutory committees including TA and DA.
Discussion	• Engagement of guest faculty and conducting visiting faculty lectures were also discussed.
	• Requirement of one Office subordinate, one Day security and night security and one sweeper was also discussed.
	The chairman and the members responded positively.
	• Resolved to approve the proposal for payment of honorarium and TA and DA to the External committee members of statutory committee.
Resolution	 Also resolved to engage guest faculty and arrange faculty lectures for the newly introduced courses.
	 Resolved to approved the proposal for engagement of one Office subordinate, one Day security and night security and
	one sweeper.

GB:01:2020:30: To consider the Proposal for payment of Honorarium to the Guest faculty from the available college sources in the beginning of odd semesters (JUNE) and closure of Even Semesters (APRIL) in view of delay of Govt orders.

• The Principal moves the item (30) the proposal that 8 members are working as Guest Faculty in the departments of Mathematics, Commerce, Computer Applications, History, Political Science, Sanskrit and Tamil in clear vacant posts in order to cover the syllabus in 90 actual teaching working days in each semester as per UGC regulations. It needs to allow them to engage the classes in June and to take their services till last working day in April. But they are unable to receive the Honorarium in the beginning of the odd semesters (JUNE) and closure of Even Semesters (APRIL) in view

of delay of govt orders. In these circumstances, sanctioning of Honorarium to the guest faculty (not exceeding Rs.14,400/- per month) from the available college sources is proposed. Needsapproval.

Discussion	The principal explained the reasons for payment of honorarium to the guest faculty in the month of June and April because of the delay in Govt. orders. The chairman and the members viewed the issue sympathetically and decided to approve the proposal.
Resolution	• Resolved to approve the proposal in respect of payment of guest faculty honorarium in the month of June and April not exceeding Rs. 14,400/- per month from college sources on adjustment basis because of the delay in Govt. Orders.

GB:01:2020:31: To consider and approve the proposal for payment of one- time Fee to the Parent University in place of annual affiliation fee as per the UGC Regulations for Autonomous colleges 2018.

• The principal moves the item (31) furnished the copies of correspondence made so far with the Parent University (SV UNIVERSITY) with regard to payment of one-time fee. However, no intimation/proceedings is received from the parent university. The precedence of other universities where it was fixed at Rs 40000/- as one-time fee to Govt. college women's Srikakulam by BR Ambedkar University in the state of Andhra Pradesh was shown as reference and requested the chairman to move it in EC meeting of the Parent University to fix such a fee to the college by the Executive Council keeping in view of Administrative expenditure and Students" activities in the college. Once it is decided the college is ready to remit it to the University-needs approval.

Discussion	• After listening to the Principal's presentation, the Commissioner instructed the Principal to write to the Parent University again to sort out the issue. The Commissioner assured that the issue will be taken to the Government for finding out a solution at the earliest instance.			
Resolution	Resolved to sort out the problem by writing to the university and also by writing to the Government for the earliest solution.			

GB:01:2020:32: To consider and approve the proposal for instituting scholarships, Fellowships, Medals, Prizes and certificates to the students.

• The principal moves item (32) a proposal and draft regulations recommended by the AC to the members for instituting Scholarships, fellowships, medals, prizes and Certificates, to promote Quality, Excellence in the students' performance. Also explained the initiatives already implemented in the college to attract/encourage academically advanced learners, to promote

decency in terms of academic, non- academic, community related activities and their exposure on need based local research –needs approval.

Scholarships: Refers to a type of grant provided to the students for their academic achievement. As such 1st year Degree students are given based on Intermediate performance, 2nd year students based on 1st year academic performance, 3 year students based on 1st and 2nd year performance and outgoing students, based on three years" performance. For PG students, the above formula is applicable.

Sciences 6, Arts 3, Commerce 3 scholarships with an amount of Rs 60000/-

Source: Philanthropists, Alumni, CPDC sponsor these scholarships. In case nobody comes forward it will be met from college sources.

Fellowships: The financial aid awarded to the individuals willing to pursue research on a specific subject after they qualify prescribed test/ range of activities including graduate study in a specific field of research, advance work on a particular issue. UG advanced Learners who are pursuing student research project are eligible. The PG 2ndyear students who qualified state level APRESCET,UGC NET/ SLET, and it applies to the students who are admitted into Ph.D programs as a measure of strengthening research programs in the college. After assessing the student progress of work by the Research evaluation committee, the above assistance is provided from respective PG course fund.

Medals: Gold medals/- Philanthropists, Alumni, CPDC. **Prizes:** Endowment/- Philanthropists, Alumni, CPDC.

Certificates- Appreciation-Academic-Excellence / Curricular / Extracurricular / community relevant, local need based Research the students who show outstanding performance-Faculty-Industry Experts-Alumni.

Discussion	• The principal explained the proposal to institute scholarships, fellowships, medals, prizes and certificates of appreciation as incentive to the advanced learners and economically poor students.
Resolution	 Resolved to approve the proposal as it encourages the students for further studies and research.

GB:01:2020:33: To consider and ratify RUSA Grants Utilization.

The Principal moves the item (33) ie the expenditure details of RUSA Grants released under component -7 Infrastructural grant to the Governing Body- needs ratification.

SL	PARTICULARS	SANCTIONED (Rs. In	UTILISED		
NO.		Crores)			
1	CONSTRUCTION	0.7	0.62		
2	RENOVATION	0.7	0.53		
3	EQUIPMENT	0.6	0595/-		
	Received Rs. 1.8 Crores				
	Balance gr	ant receivable Rs. 20 lak	hs		

Governing Body Meeting -I- Minutes of the Meeting

Discussion	 The principal presented the information regarding utilization of RUSA grants with a request to the chairman to take initiative to release the balance amount of grant i.e. Rs. 20 lakhs. The chairman assured that it would be looked into positively.
Resolution	 Resolved to pursue the pending RUSA grants for immediate release.

4. ANY OTHER

1. DATE OF NEXT GOVERNING BODY MEETING

The Commissioner of Collegiate Education and Chairman of Governing Body is requested to indicate probable date of the next Governing Body meeting.

Resolution: Resolved to submit the proposal.

Chairperson of the Governing Body Meeting &

Commissioner of Collegiate Education

AP, Vijayawada.

PVKN. GOVT. COLLEGE (AUTONOMOUS), CHITTOOR EXAMINATION CELL

UTILISATION CERTIFICATE

It is certified that an amount of Rs.15, 20,044/- (Rupees Fifteen Lakhs Twenty Thousand and forty four only) has been utilized from the funds of examination fee, for the purpose which it was sanctioned and in accordance with the resolutions of the finance committee during academic year 2019-20.

As a result of check or Audit Objection, if irregularities are noticed at a later stage, action will be taken for refund, adjustment or regularize the objected amount.

Principal A

P.V.K.N. GOVT. COLLEGE CHITTOOR.

Controller of Examinations Accountant with seal and PVKN GOVT. COLLEGE (A) Registration No. CHITTOOR (A.P.)

Chartered Accountants

0113635

Signature of Statutory Auditor of the college with seal / Chartered

For SSVM & Co.,

C. Mohana Reddy

ICAI, M.No: 29593

WOIN: 20029593AAAACT 1257

PVKN GOVERNMENT COLLEGE (AUTONOMOUS), CHITTOOR **EXAMINATION CELL-STATEMENT OF EXPENDITURE**

For the academic year 2019-20

(UG-1, II, III, IV and PG-I, II SEMESTER)

S.NO	ITEM	Utilized amount from the fee collected during the academic year 2019- 20	Amount collected during the academic year 2019-20	Balance amount for the year 2018-19	Total Unspent amount during the academic year 2019-20
1	Printing of Main Answer / Practical/ Midterm book lets	4,37,600			
2	Remuneration to Q.P Setters semester	1,20,235			
3	Printing of Question Papers	1,50,000			
4	Paper valuation Remuneration	80,845	18,86,305/-	1,36,452/-	5,02,713/-
5	Contingent Expenditure	61,329			
6	Strong Room Expenditure	54,562			
7	Transportation Charges to Papers valuation	53,248			
8	Examination software	20,00,00			
9	Conduction of Internal Examinations (2018-2020)	1,25,400			
10	Purchase of external hard disk	8,600			
11	TA & DA to malpractice committee	14,000			
12	Versa Infotech-Publication of results through college web portal for a period of 3 years	91,875			
13	Remuneration for CE	84,000			
14	Remuneration for ACE	14,000			
15	Honorarium to Computer programmer	11,000			
16	Xerox toner and trolley	13,350			
	TOTAL	15,20,044/-	18,86,305/-	1,36,452/-	5,02,713

(G. ANANDA REDDY) PRINCIPAL P.V.K.N. GOVT. COLLEGE CHITTOOR.

Controller of Examinations PVKN GOVT. COLLEGE (A) hartered Accountants CHITTOOR (A.P.)

0113635

Signature of Statutory Auditor of the college with seal / Chartered Accountant with seal and

Registration No.

CHARTERED ACCOUNTANTS

PARTNER C. Mohana Reddy IGAI, M.No: 29593

UDIN: 20029593 AAAACJ 1253

PVKN Govt. College (A), Chittoor Expenditure Statement Abstract for I/II Semester End Examinations PG- 2019-20

S.NO	Amount Deposited	Purpose	Expenditure incurred in
			Rupees
1	PG I & II semester	Printing of Main Answer /	1, 98,750/-
	Examination fees	Practical/ Midterm book lets	
2	Deposited in Bank	Remuneration to Q.P Setters I	40,130/-
	I Sem- Rs.1,18,900/-	semester	
3	II Sem- Rs.1,23,350	External Paper Valuation	10,290/-
	Total: 2,42,250	Remuneration to I Semester	
4		HVPE QP setting and valuation	2,900/-
5		Internal Paper Valuation	2,170/-
		Remuneration to I Semester	
6		Mathematics Internal Valuation	600/-
		for I semester	
7		Printing of I semester QP	30,000/-
8		Strong room expenditure	17,679/-
9		Transportation of I semester	24,248/-
		papers for Valuation	
10		Examination Software	2,00,000
11		Remuneration to Q.P Setters II semester (A)	11,975
		Remuneration to Q.P Setters II semester (B)	9,400
		Remuneration to ACE	14,000/-
		Internal evaluation of I PG	13,400
		Semester Papers	
		Total	5,61,642

Controller of Examinations
P.V.K.N. Govt. College (Autonomous)
CHITTOOR 517 002

PVKN GOVERNMENT COLLEGE(AUTONOMOUS), CHITTOOR EXAMINATION CELL-BUDGET ESTIMATION For the academic year 2019-20

(UG- I , II ,III, IV and PG-I ,II SEMESTER)

S.NO	ITEM	Estimated expenditure (RS)	Estimated Amount of fee resource (RS)	Balance amount from previous year 2018-19 (RS)	Estimated surplus amount (RS)
1	Printing of Main Answer / Practical/ Midterm book lets	4,50,000	,		
2	Remuneration to Q.P Setters semester	1,20,000			
3	Printing of Question Papers	1,50,000			
4	Paper valuation Remuneration	80,000			
	Transportation Charges to Papers valuation	30,000			
5	Conduction of Internal and External examinations	60,000			
6	Strong Room Expenditure	1,00,000	18,50,000/-	1,36,452/-	
7	Examination software	2,00,000			
8	TA & DA to malpractice committee	15,000			
10	Publication of results through college web portal	30,000			
11	Remunerations to Examination cell staff	1,30,000			
12	Miscellaneous	10,000			
	TOTAL	17,34,000	18,50,000/-	1,36,452/-	2,52,452



Controller of Examinations
P.V.K.N. Govt. College (Autonomous)
CHITTOOR 517 002

PVKN Govt. College (A), Chittoor Expenditure Statement Abstract for I/III Semester End Examinations (UG) Nov 2019

S.NO	Amount Deposited	Purpose	Expenditure incurred in
			Rupees
1	UG I & III semester Examination fees	Printing of Main Answer / Practical/ Midterm book lets	1, 98,750/-
2	Deposited in Bank I Sem- Rs.4,030,50	Remuneration to Q.P Setters I semester	15,035/-
3	III Sem- Rs.3,70,490 Total: 7,73,540	Remuneration to Q.P Setters III semester	13,425/-
4	UG Revaluation	Paper valuation Remuneration to I semester	28,110/-
5	4,305	Paper valuation Remuneration to III semester	26,275/-
6		Transportation Charges to Papers valuation	29000/-
7		Strong room expenditure	36,883/-
8		Contingency Expenditure	61,329
9		Printing of I/III Semester UG Q.P	1,20,000
10		Xerox toner and trolley	13,350/-
11		Honorarium to computer operator	11,000/-
		Remuneration to CE	84,000/-
		Remuneration to ACE	14,000/-
		Printing of Midterm Answer sheets	40,000/-
		Purchase of external Hard disk	8,600/-
		TA & DA to Malpractice Committee	14,000/-
12		Versha Infotech Publications of Results	98,000/-
		Total	8,05,632/-

Controller of Examinations
P.V.K.N. Govt. College (Autonomous)
CHITTOOR 517 002

P.V.K.N GOVT. COLLEGE (A), CHITTOOR

ABSTRACT

Expenditure incurred for conducting of II Semester Examinations March 2019

S.NO	Amount Deposited	Utilized for the Purpose	Expenditure incurred in Rupees
1	II semester Examination fees Deposited in Bank Rs.2,47,100	Question Papers Setters Remuneration for 23 Subjects	22,871
2		Printing of Question Papers	34,300
3		Spot Valuation	17,672
4		Conduction of Examinations	18,984
5		Strong room expenditure	37833
		Total	131660

Controller of Examinations
P.V.K.N. Govt. College (Autonomous)
CHITTOOR 517 002

PVKN GOVERNMENT COLLEGE (AUTONOMOUS), CHITTOOR EXAMINATION CELL

UTILISATION CERTIFICATE

It is certified that an amount of Rs 3,08,593/- (Rupees Three Lakhs Eight Thousand Five Hundred and Ninety Three only) has been utilized from the funds of examination fee, for the purpose which it was sanctioned and in accordance with the resolutions of the finance committee during academic year 2018-19.

As a result of check or Audit Objection, if irregularities are noticed at a later stage, action will be taken for refund, adjustment or regularize the objected amount.

(G. ANANDA REDDY)

Principalal

P.V.K.N. GOVT. COLLEGE

P.V.K.N. GOVT. COLLEG CHITTOOR. Differion

Signature of Statutory Auditor of the college with seal / Chartered

Controller of Examinations Accountant with seal and PVKN GOVT. COLLEGE (A) Registration No.

CHITTOOR (A.P.) For SSV

hartered

F.R.No: 011363S For SSVM & Co., CHARTERED ACCOUNTANTS

> C. Mohana Reddy ICAI, M.No: 29503

DIN: 20029593AAAACI 5235

PVKN GOVERNMENT COLLEGE (AUTONOMOUS), CHITTOOR **EXAMINATION CELL-STATEMENT OF EXPENDITURE**

For the academic year 2018-19 (UG- I & II SEMESTER)

S.NO	ITEM	Utilized amount from the fee collected during the academic year 2018-19	Amount collected during the academic year 2018-19	Balance amount for the year 2017-18	Unspent amount during the academic year 2018-19
1	Printing of Answer scripts for Semester End Examination, Midterm examination /Practical Examination	66,625			
2	Remuneration to Question Paper Setters and Practical External Examiners Remuneration	46,311	4,45,045/-	0	1,36,452/-
3	Printing of Question Papers	69,700			
4	Paper Valuation Remuneration	36,800			
5	Contingent Expenditure	30,324			
6	Strong Room Expenditure	58,833			
	TOTAL	3,08,593/-	4,45,045/-	0	1,36,452/-

Chartered

F.R.No: 0113635

(G. ANANDA REDDY) Principal 4

P.V.K.N. GOVT. COLLEGE CHITTOOR.

Delie Signature of Statutory Auditor yo: Controller of Examination of the college with seal / Chartered PVKN GOVT. COLLEGE (AAccountant with seal and CHITTOOR (A.P.) Registration No.

For SSVM & Cq.,

CHARTERED ACCOUNTANTS

ICAI, M.No: 29593

C. Mohana Reddy

UDIN: 20029593AAAACI5235

P.V.K.N GOVT. COLLEGE (A), CHITTOOR ${\bf ABSTRACT}$

Expenditure incurred for conducting of I Semester Examinations Nov 2018

S.NO	Amount Deposited	Utilized for the Purpose	Expenditure incurred in Rupees
1	I semester Examination fees Deposited in Bank Rs.2,05840	Printing of Practical(1000 Nos-24 pages), Additional (8000 Nos) & Answer Booklets 3000Nos-36 pages) • Mid Term Answer book lets	58,225 8,400
2		Question Papers Setters Remuneration for 23 Subjects	23,440
3	4	Printing of Question Papers	35,400
4	-	Spot Valuation	19,128
6		Conduction of Examinations	11,340
7		Strong room expenditure	21,000
		Contingency	1,76,933
		Total	1,76,933

Controller of Examinations
P.V.K.N. Govt. College (Autonomous)
CHITTOOR 517 002

PVKN GOVERNMENT COLLEGE(AUTONOMOUS), CHITTOOR EXAMINATION CELL-BUDGET ESTIMATION For the academic year 2018-19 (UG- I& II SEMESTER)

S.NO	ITEM	Estimated expenditure (RS)	Estimated Amount of fee resource	Estimated surplus balance amount
1	Printing of Main Answer / Practical/ Midterm book lets	60,000		
2	Remuneration to Q.P Setters semester	46,000		
3	Printing of Question Papers	75,000	4,40,000	
4	Paper valuation Remuneration	38,000		
5	Transportation Charges to Papers valuation	20,000		
6	Conduction of Internal and External examinations	40,000		
7	Strong Room Expenditure	60,000		
8	TA & DA to malpractice committee	15,000		
9	Publication of results through college web portal	15,000		
10	Remunerations to Examination cell staff	60,000		
11	Miscellaneous 10,000			
	TOTAL	3,79,000	4,40,000	61,000

Controller of Examinations
PVK.N. Govt. College (Autonomous)

PVKN GOVERNMENT COLLEGE (AUTONOMOUS), CHITTOOR EXAMINATION CELL-BUDGET ESTIMATION

For the academic year 2020-21 (UG- I, II ,III, IV,V & VI and PG-I ,II,III & IV SEMESTER)

S.NO	ITEM	Estimated expenditure (RS)	Estimated Amount of fee resource	Balance amount for the year 2019-20	Estimated surplus amount (RS)
1	Printing of Main Answer / Practical/ Midterm book lets	7,00,000	30,00,000	* Estimated expenditure to be incurred for the academic year 2019-20 =2,40,000	
2	Remuneration to Q.P Setters semester	2,20,000			
3	Printing of Question Papers	3,00,000			
4	Paper valuation Remuneration	2,50,000			
5	Conduction of Internal& Externa Examinations	1,90,000			
6	Strong Room Expenditure	1,50,000			
7	Transportation Charges to Paper valuation	50,000			
8	Software maintenance	2,00,000			
9	Publication of results through college web portal	80,000			
10	Certificate printing - Security features	1,20,000			
11	Graduation day celebration	50,000			
12	TA & DA to malpractice committee	15,000			
13	Remunerations to Examination cell staff	2,00,000			
14	Miscellaneous	10,000			A STATE OF ASSESSED.
	TOTAL	25,35,000	30,00,000	2,62,713	7,27,713

*Estimated expenditure to be incurred for the academic year 2019-20

Conduction of examination: 60,000 Evaluation of papers :80,000

Printing of QP

: 80,000

Strong room

:20,000

53Bank balance available as on today =5,02,713

Estimated expenditure

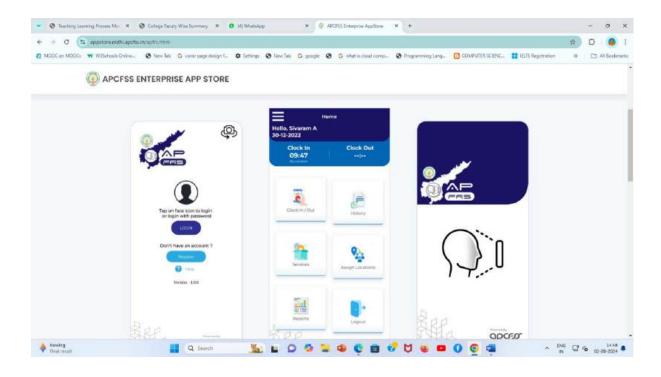
-2,40,000

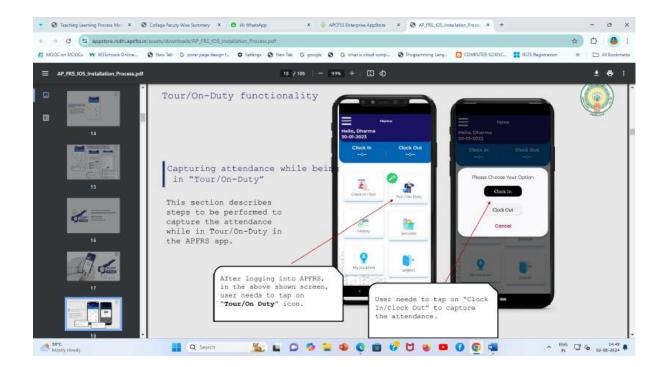
Estimated surplus balance available at the bank = 2,62,713

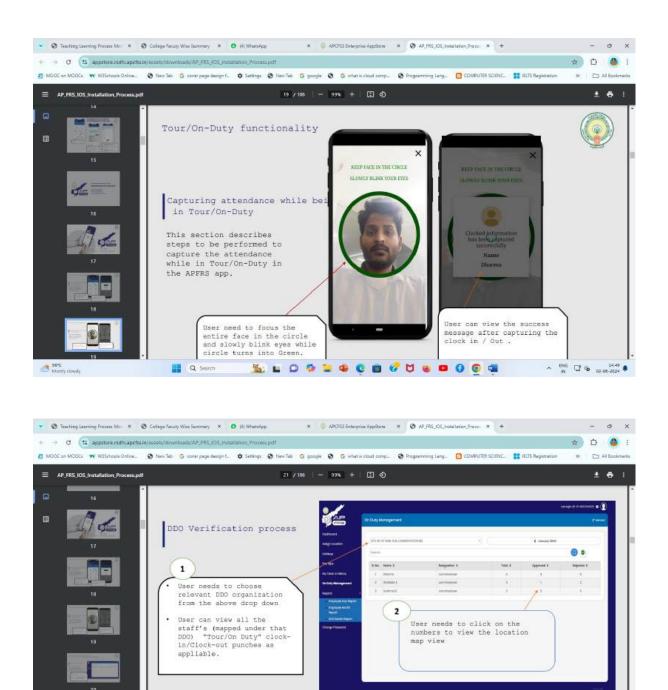
Controller of Examinations
P.V.K.N. Govt. College (Autonomous)
CHITTOOR 517 002

1. Administration and complaint management

Andhra Pradesh Face Recognition System (APFRS)







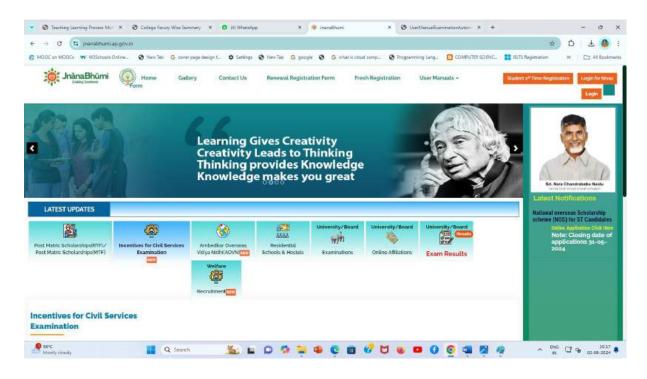
DDO verification process for Tour/On Duty

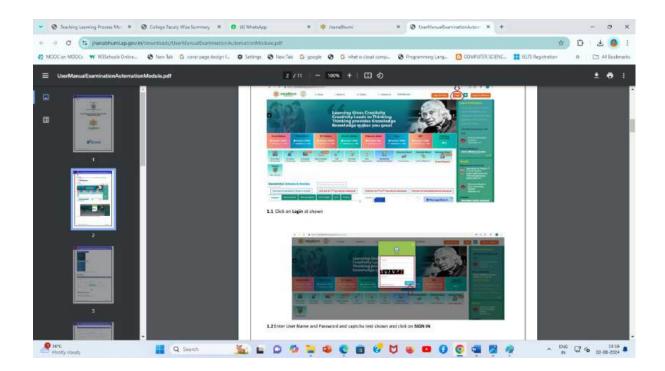
Q Search

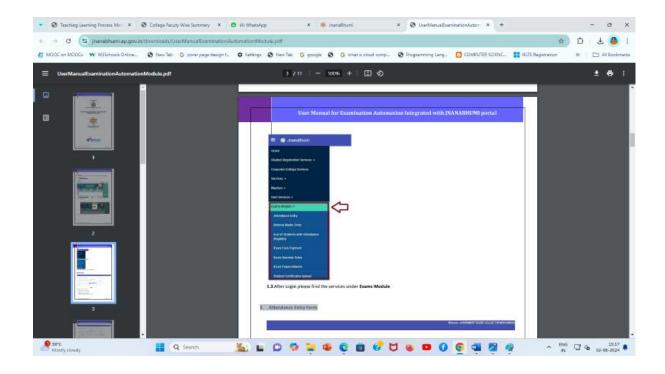
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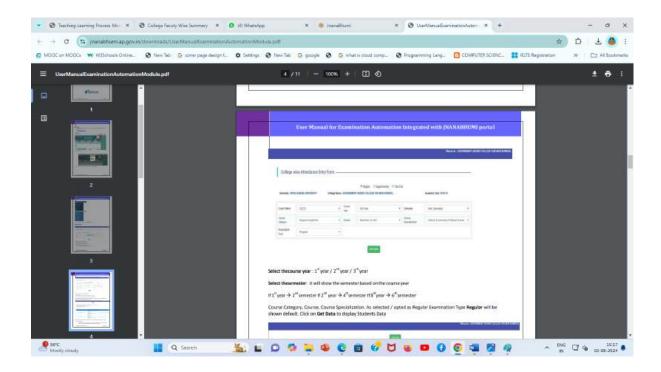
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JNANABHUMI









E-CGRAM

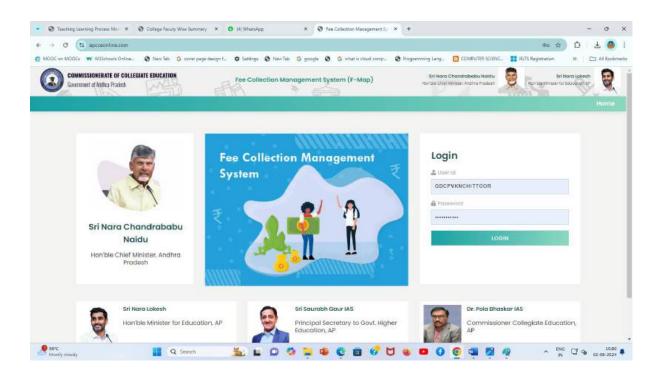


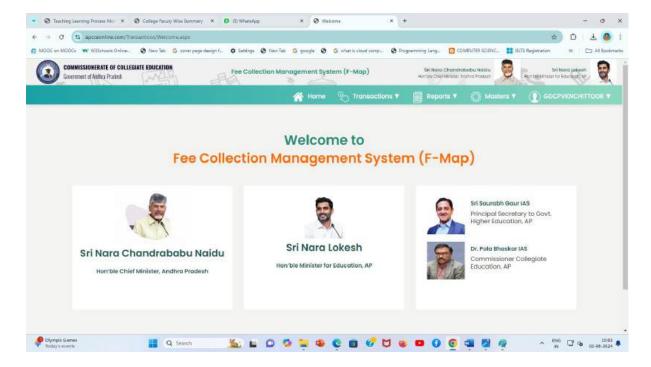


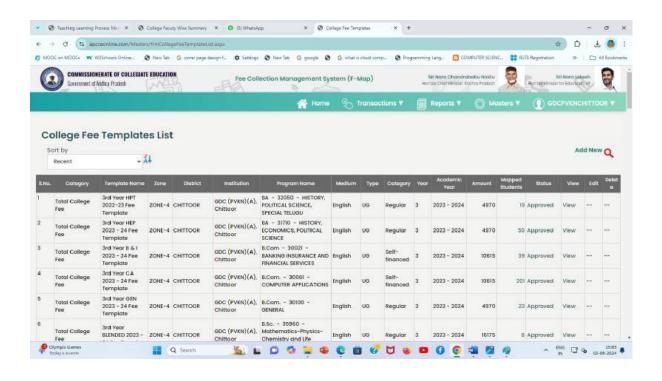


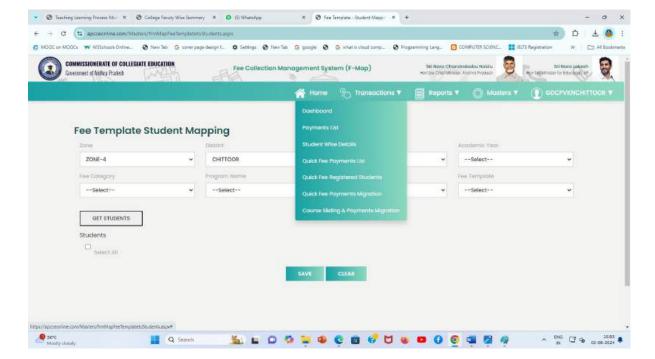
2. Finance & Accounts

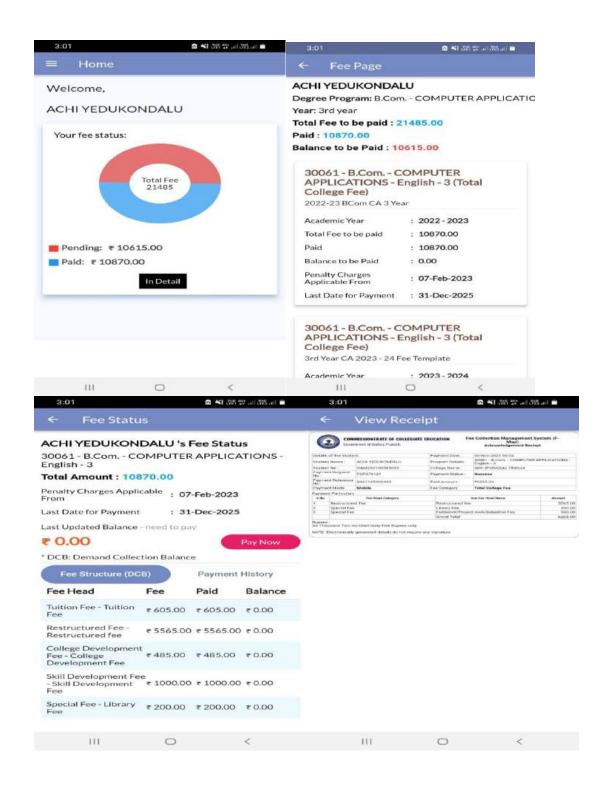
Fee Collection Management System (F-MAP)





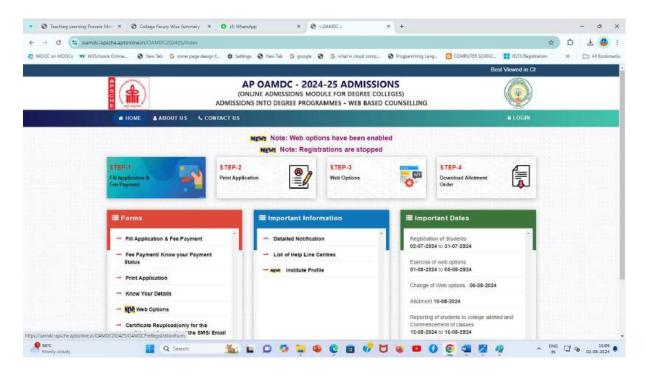


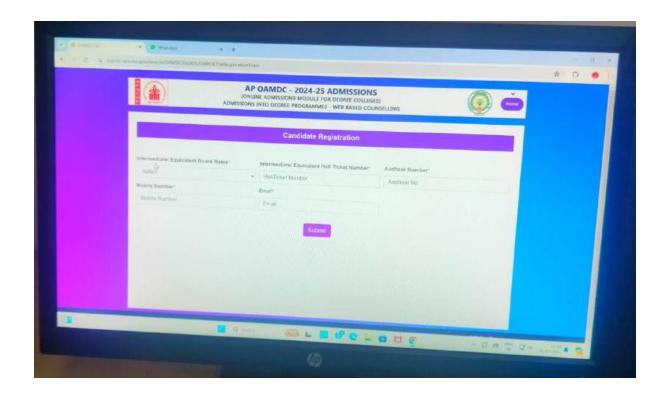


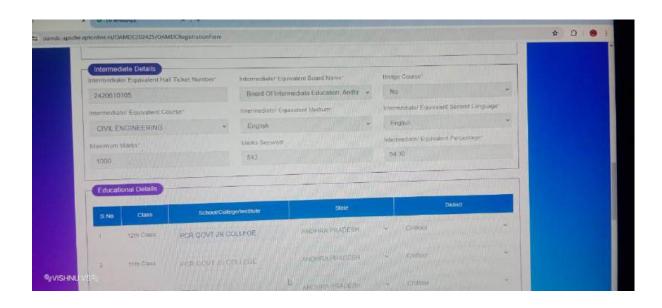


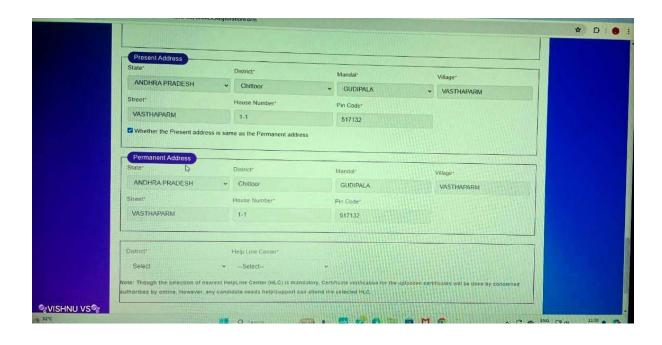
3. Student Support

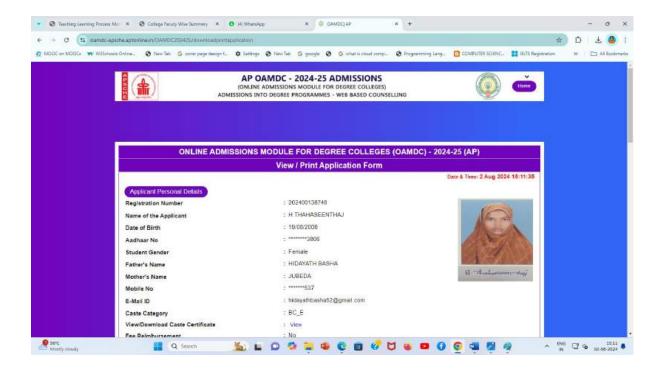
OAMDC

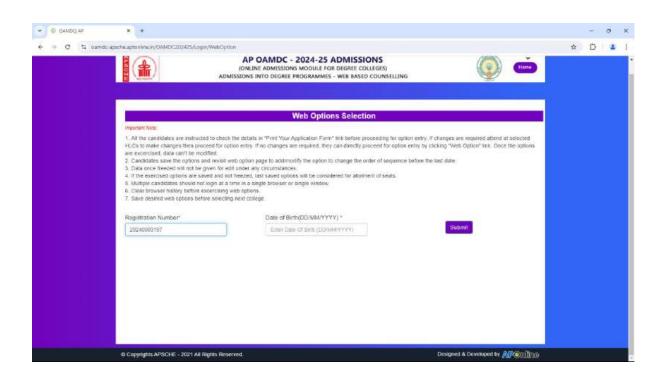


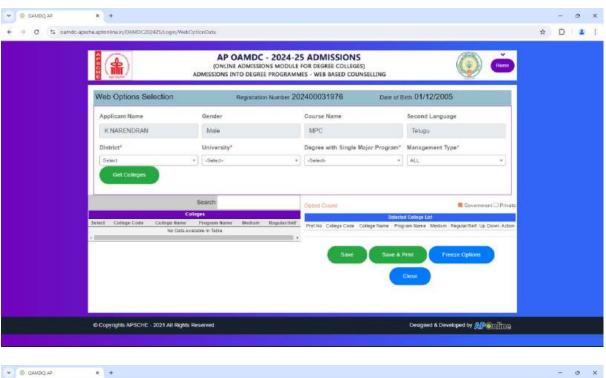


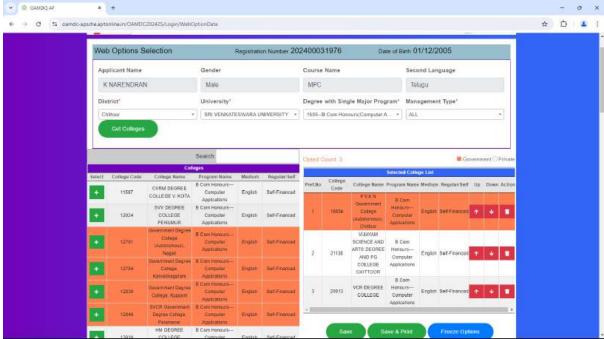






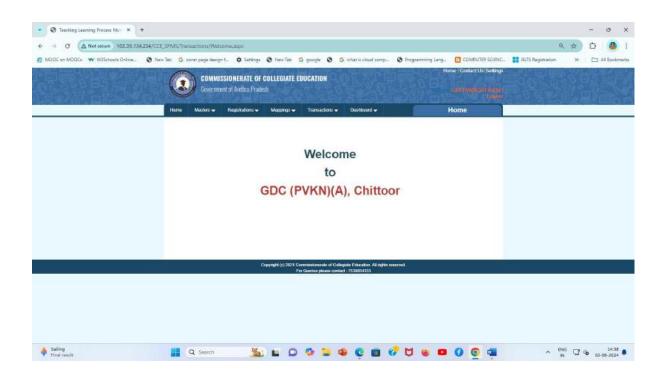


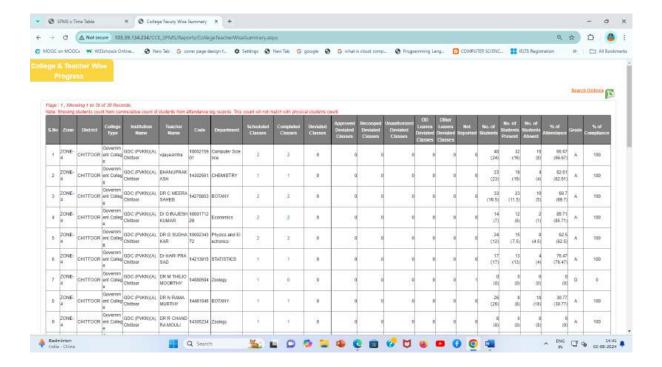


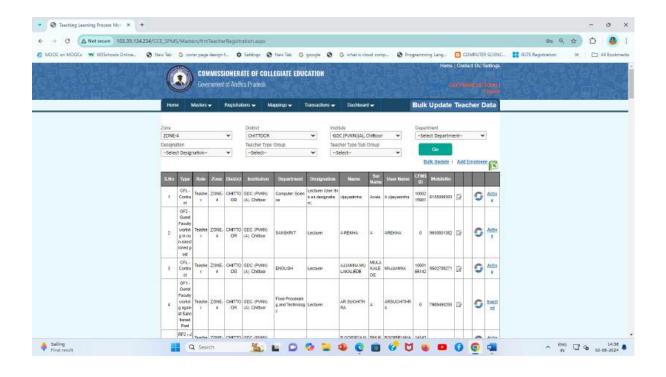


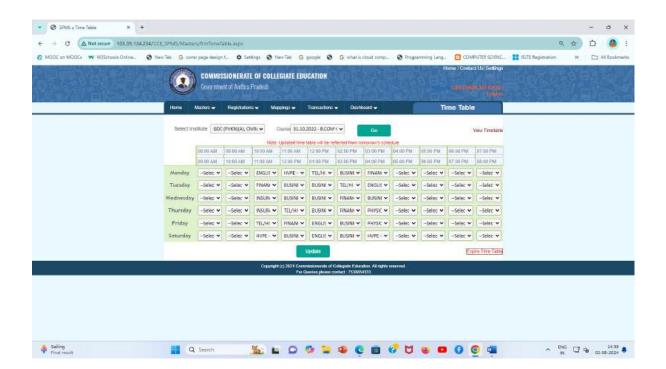
Teaching Learning Process (TLP)

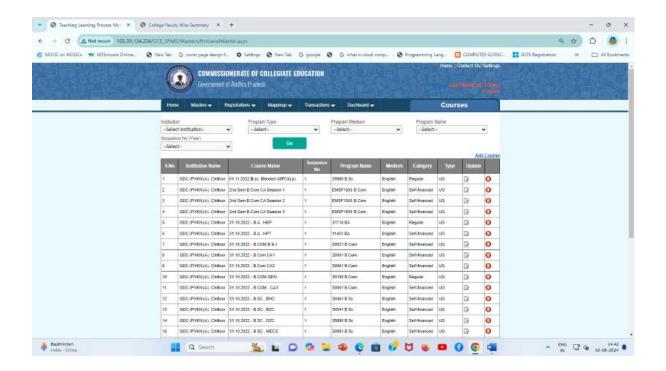




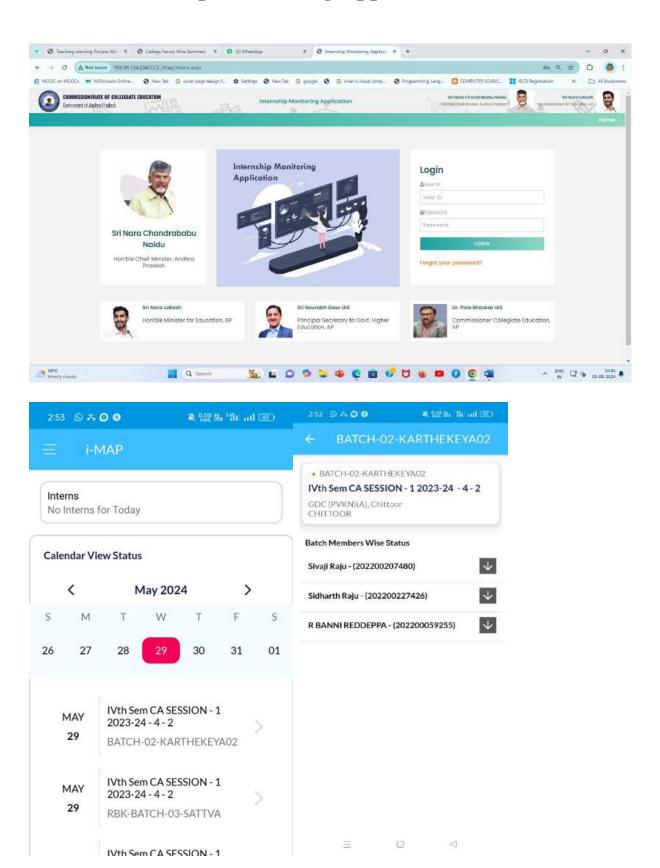








Internship Monitoring Applications(I-MAP)



4. EXAMINATION

